



CITY OF CLAREMONT
REQUEST FOR PROPOSALS

PROJECT: CITY HALL TEMPORARY ART INSTALLATION
CLAREMONT, CA

DEADLINE: OCTOBER 2, 2017 at 5:00 p.m.

PROJECT DESCRIPTION

The City of Claremont invites artists and artist teams to submit proposals for a site-specific outdoor public art installation to be exhibited in front of City Hall in downtown Claremont. This is a very visible public space in Claremont's bustling village area near the Claremont Colleges, close to museums and the train. Artists all over California are encouraged to apply.

BACKGROUND

The City of Claremont is an incorporated City with a population of over 37,000 residents, located 30 miles east of downtown Los Angeles. Claremont is best known for its tree-lined streets, historic buildings, and college campuses. Over the last couple of years, Claremont's lovely trees have been impacted by the drought, as many communities have.

The Red Iron Bark tree that was in front of City Hall for many years was inspected as part of the City Hall re-landscaping project in 2015. Decay was found in the tree at the junction of the main branches about 20 feet up from the base, which was significant enough to pose a risk of a branch failing. Because the area in front of City Hall is a high traffic area, and due to the increased risk, it was recommended the tree be removed. Shortly after the Red Iron Bark tree was removed, the City replaced the tree with a large specimen Camphor tree. The tree looked good for a while and then it began to decline. After several attempts to find a permanent replacement tree, it was decided that it would be best not to replant another tree in that area, and instead the City decided that this could be a wonderful opportunity to add public art at City Hall.

The issue was brought to the Public Art Committee, who decided that a rotating installation would allow the City to regularly artists, and support public art in the community. Submitting artists should be aware of the importance of site specificity, engagement with local narratives/history, and appropriate imagery and materials for public space.

PUBLIC ART GOAL AND INTENT

The City of Claremont seeks to select artists with artwork or artworks that are either already fabricated or can be fabricated for the purpose of enhancing the aesthetics of the location, and surroundings of City Hall property.

The artist's work should engage visitors and create a sense of community. Qualified proposals should creatively and thoughtfully keep in mind the history of the site and Claremont in general, the context of the trees relative to the site, and the rich art history and art culture that exists in Claremont.

The ultimate goal is to find an iconic, timeless, and durable handcrafted permanent piece for City Hall.

BUDGET AND TERMS

- The selected artist will receive \$5,000 for the term of the art loan.
- The City of Claremont will provide the initial foundation (at approximately 6'x 6"x18')
- Installation:
 - The City of Claremont will pay for transport, delivery and installation fees not to exceed \$5,000.
 - The City of Claremont will manage installation in order to minimize the logistics for coordinating heavy equipment/lane closures/extra unknown contractors on site.
- The City of Claremont at any time would consider any piece for permanent selection, at which point a new contract will be made for purchase of the art.
- Artist or artist teams selected should note that their work will be considered on loan to the City of Claremont and will remain on loan to the City of Claremont for no less than 18 months. .
- Artist will need to complete a W-9 form, provide insurance naming the City of Claremont as additionally insured, and purchase a City of Claremont Business License for \$130.
- The City of Claremont reserves the right to withdraw this RFP at any time.

ARTIST ELIGIBILITY:

Open to all professional visual artists or collaborative artist teams at least 18 years of age, residing in California are eligible to apply. City of Claremont employees including consultants, Public Art Committee members and City volunteers are ineligible to apply.

The RFP should include the following:

1. Letter of Intent
 - Identification of the artist's name or artist's team name, address, telephone and email address and contact person.
2. Statement of Qualifications
 - Description of artist's experience related to completing other public art projects.
3. Proposal
 - Description of the type of unique art piece to be developed of this space or a unique piece the artist has already fabricated which would meet the requirements for this space.
 - Provide a visual representation of the proposed artwork transposed on the photograph of the site (provided upon request).
 - Professional resumes for principal artist and key members of artist teams.
4. Minimum of three professional references, including names, addresses and phone numbers.
5. Any brochures, examples of previous work, etc.

The successful applicant will be able to articulate past experience developing successful public art projects or other similar work; have an understanding of contemporary public art within an historic community setting; have knowledge of public art trends and resources; and experience working within a public process.

EVALUATION AND SELECTION OF PROPOSALS

The selection committee will be composed of two members of the Public Art Committee and the Arts Coordinator. The selection panel will review proposals and choose three finalists who will be contacted for an interview.

PROJECTED TIMELINE

- October 2, 2017- RFP Deadline
- November 2017- RFP Review and finalists chosen.
- December 2017 - Contracts completed and logistics meeting
- January 2018 - Installation and Artist Reception

SUBMISSION DEADLINE

Proposals are due by **5:00 p.m., Monday, October 2, 2017**. Responses received after this date will not be considered.

CONTACT

Please direct questions regarding the Request for Proposals (RFP) to Melissa Vollaro, Human Services Manager, by e-mail at mvollaro@ci.claremont.ca.us or phone at (909) 399-5358.

For mail applications:

CITY OF CLAREMONT
Human Services Department
Attn: Melissa Vollaro
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