

CLAREMONT COMMITTEE ON AGING MEETING AGENDA

“We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community.”

Joslyn Center
660 North Mountain Avenue
Claremont, CA 91711



Wednesday
July 10, 2019
12:00 p.m.

COMMITTEE MEMBERS

BARBARA MOWBRAY
CHAIR

ARLENE ANDREW
VICE CHAIR

NANCY AMBROSE

LINDA CHAVEZ

PAT COYE

MONICA CROW

MIKE ESCHLEMAN

GERALD GOLDMAN

CHARLENE HAZELTON

ROBIN LEONHARD

LYNNE MARSENICH

LYNNE MATUTE

JOSE MONTENEGRO

ANENA O'BRIEN

WILLIAM REED

RAUL RODRIGUEZ

KAREN ROSENTHAL

DEBORAH SCOTT TOUX (C&HS)

FLOY BIGGS (CSS)

DON PATTISON (CSF)

CALL TO ORDER

ROLL CALL

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

PUBLIC COMMENT

The Committee on Aging has set aside this time for persons in the audience to comment on items that ARE NOT LISTED ON THIS AGENDA, but are within the jurisdiction of the Committee on Aging. Members of the audience will later have the opportunity to address the Committee on Aging regarding ALL OTHER ITEMS ON THE AGENDA at the time the Committee on Aging considers those items.

At this time, the Committee on Aging will take public comment for 30 minutes. Public Comment will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time restriction.

The Brown Act prohibits the Committee on Aging from taking action on oral requests relating to items that are not on the agenda. The Committee on Aging may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

The City requests, but does not require, speakers to identify themselves. When you come up to speak, please state your name unless you wish to remain anonymous. Each speaker will be allowed four (4) continuous minutes.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The Committee on Aging may act on these items by one motion following public comment. Only Committee Members may pull an item from the consent calendar for discussion.

Now is the time for those in the audience to provide public comment on the consent calendar. Each speaker will be allowed four (4) continuous minutes to comment on items on the consent calendar.

Routine Administrative Item

1. COMMITTEE ON AGING MEETING MINUTES FROM MAY 8, 2019.

Recommendation: Approve and file.

2. CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR APRIL AND MAY, 2019.

Recommendation: Receive and file.

3. EXCURSIONS MINUTES FOR MAY AND JUNE, 2019.

Recommendation: Receive and file.

4. CLAREMONT SENIOR FOUNDATION, INC., FRIENDS BUDGET TRACKING FY 2018-19

Recommendation: Receive and file.

◆◆◆ END OF CONSENT CALENDAR ◆◆◆

ADMINISTRATIVE ITEMS

5. COMMITTEE ON AGING GOALS

Recommendation: Review the 2018-20 Goals, update and revise for 2019-20, and forward to the Community and Human Services Commission for approval.

6. COMMUNITY SENIOR FOUNDATION, INC. UPDATE (ORAL REPORT)

Recommendation: Receive a report from the Chair.

7. CHAIR REPORT (ORAL REPORT)

Recommendation: Receive a report from the Committee on Aging Chair.

8. CITY COUNCIL REPORT (ORAL REPORT)

Recommendation: Receive a report from the City Council representative.

9. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT (ORAL REPORT)

Recommendation: Receive a report from the Community and Human Services Commission representative.

10. HUMAN SERVICES DEPARTMENT REPORT (ORAL REPORT)

Recommendation: Receive a report from Human Services staff.

11. ROUNDTABLE REPORT (ORAL REPORT)

Recommendation: Receive a report from individual Committee Members.

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

ADJOURNMENT

THE NEXT MEETING OF THE COMMITTEE ON AGING WILL BE ON SEPTEMBER 11, 2019 AT 12:00 P.M. IN THE WEINBERGER WING AT THE JOSLYN CENTER, 660 NORTH MOUNTAIN AVENUE, CLAREMONT.

I, JENNIFER HELÉ, HUMAN SERVICES SUPERVISOR OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, AND THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, ON JULY 3, 2019 PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

PLEASE NOTE: MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE COMMITTEE ON AGING AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE ALEXANDER HUGHES COMMUNITY CENTER AT 1700 DANBURY ROAD, CLAREMONT, MONDAY THROUGH FRIDAY, 9 AM – 5 PM. SUBJECT MATERIALS WILL BE MADE AVAILABLE ON THE CITY WEBSITE AS SOON AS POSSIBLE - WWW.CI.CLAREMONT.CA.US. FOR MORE INFORMATION, PLEASE CALL THE HUMAN SERVICES DEPARTMENT AT 909-399-5490.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

Post Through: July 11, 2019

**COMMITTEE ON AGING MEETING
MINUTES**

Wednesday, May 8, 2019 – 12:00 p.m.
Joslyn Center
600 N. Mountain Ave., Claremont, CA, 91711

CALL TO ORDER Chair Eschleman called the meeting to order at 12:05 p.m.

ROLL CALL

PRESENT ESCHLEMAN (CHAIR), AMBROSE, ANDREW, CHALMERS, CHAVEZ, COYE, GOLDMAN, HAZELTON, LEONHARD, MARSENICH, MONTENEGRO, O'BRIEN, REED, ROSENTHAL, SCOTT TOUX (C&HS), BIGGS (CSS), PATTISON (CSF)

LATE ARRIVAL CHALMERS, CHAVEZ, COY, PATTISON

ABSENT MOWBRAY (VICE CHAIR), KANG

ALSO PRESENT Lionel Arellano, Claremont Heritage Foundation Intern
Amy Crow, Claremont Helen Renwick Library Manager
Monica Crow, Inter Valley Health Plan
Christina Delgado, Claremont Senior Program Site Coordinator
Jennifer Helé, Claremont Senior Program Supervisor
Katie Horstman, Claremont Heritage Foundation Intern
Larry Schroeder, City Councilmember
Sean Stanley, Claremont Heritage Foundation Archivist

CEREMONIAL MATTERS, PRESENTATIONS, and ANNOUNCEMENTS

Chair Eschleman welcomed presenters Sean Stanley, Lionel Arellano, and Katie Horstman from Claremont Heritage, and other guests.

Committee Member Coye arrived at 12:06 p.m.

Committee Member Chalmers arrived at 12:07 p.m.

Committee Member Chavez arrived at 12:09 p.m.

Committee Member Pattison arrived at 12:15 p.m.

PUBLIC COMMENT

Chair Eschleman invited public comment.

Amy Crow, Manager of the Claremont Helen Renwick Library, announced that the library was recently awarded a \$100k grant from the Andrew W. Mellon Foundation, which will enable the library to host special programs such as the upcoming German Opera Tales on May 13.

CONSENT CALENDAR

Chair Eschleman invited public comment on the Consent Calendar.

There were no requests to speak.

Routine Administrative Items

1. COMMITTEE ON AGING MEETING MINUTES FROM MARCH 13, 2019
Approved and filed.
2. RECEIPT OF CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR FEBRUARY 2019 AND MARCH 2019
Received and filed.
3. RECEIPT OF EXCURSIONS MINUTES FOR MARCH AND APRIL 2019
Received and filed.
4. RECEIPT OF CLAREMONT SENIOR FOUNDATION, INC. FRIENDS BUDGET TRACKING FY 2018-19
Received and filed.

Committee Member Rosenthal moved to approve the consent calendar, seconded by Committee Member Ambrose, and carried on a vote as follows:

AYES: ***Committee Member – Eschleman, Ambrose, Andrew, Chalmers, Chavez, Coye, Goldman, Hazelton, Leonhard, Marsenich, Montenegro, O’Brien, Reed, Rosenthal, Scott Toux, Biggs, Pattison***

NOES: ***Committee Member – None***

ABSENT: ***Committee Member – Mowbray, Kang***

ADMINISTRATIVE ITEMS

5. ORAL HISTORY PROJECT

Committee Member Rosenthal introduced the purpose behind the Oral History Project, which is to record the history of the Committee on Aging and the Claremont Senior Program from those who were active in their inception. Sean Stanley, the archivist from Claremont Heritage, and two interns, Lionel Arellano and Katie Horstman, presented their process and findings of the Oral History Project. Ten individuals were interviewed about their personal connection to the Senior Program, the creation of the Senior Master Plan, key founders, the strong spirit of volunteerism, and diversity in the community’s seniors. The Oral History Project produced almost twelve hours of audio/visual content, creating a useful primary source for the community’s history.

6. NOMINATING COMMITTEE REPORT

Chair Eschleman reiterated the proposed additions to the Committee that were presented at the March 13 meeting: Monica Crow from Inter Valley Health Plan, Raul Rodriguez from Meals on Wheels, and Lynne Matute from Get Walking Claremont. He also announced that Vice Chair Mowbray would take the helm of Chair and Committee Member Andrew agreed to serve as Vice Chair in the new fiscal year.

Committee Member Andrew moved to approve the proposed board roster fiscal year 2019-20, seconded by Committee Member Marsenich, and carried on a vote as follows:

AYES: ***Committee Member – Eschleman, Ambrose, Andrew, Chalmers, Chavez, Coye, Goldman, Hazelton, Leonhard, Marsenich, Montenegro, O’Brien, Reed, Rosenthal, Scott Toux, Biggs, Pattison***

NOES: ***Committee Member – None***

ABSENT: ***Committee Member – Mowbray, Kang***

7. EMERGENCY PREPAREDNESS AD HOC UPDATE

Committee Member Goldman reported that the City website had a live link for the Senior Safety Alert program, which will be operated by the Police Department. The ad hoc is in the process of obtaining hard copies of the intake form for distribution through the Senior Program, senior living facilities, clubs, and more. The Senior Program’s Case Manager will be able to also conduct outreach to include homebound seniors on the Safety Alert list, as well as maintaining the list on a regular basis.

8. CLAREMONT SENIOR FOUNDATION, INC. UPDATE

Committee Member Pattison reported on the most recent CSF meeting, which took place on May 6 and included the addition of four new members: Pat Coye, Jil Stark, William Wells, and Joyce Yarborough. He informed the Committee that the Friends Campaign for the 2018-19 fiscal year has raised \$24k, not including the \$15k match from CSF. He commented that the board plans to do more targeting and stewardship of major past donors in future campaigns.

9. FOURTH OF JULY PARTICIPATION

Chair Eschleman asked the Committee to consider volunteering at the CoA’s Fourth of July Festival Booth. A sign-up sheet was passed around for Committee Members to volunteer for a shift.

10. JULY MEETING SCHEDULE

Claremont Senior Program Supervisor Helé surveyed the Committee's availability for the regularly scheduled July 10 Committee meeting since this is a time of year when members tend to be on vacation. The Committee decided to maintain the date rather than cancel the meeting and hold a special meeting the following week.

11. CHAIR REPORT

Chair Eschleman announced that Committee Members Chalmers and Kang will not continue their membership in the new fiscal year. He thanked them both for their service and dedication.

He attended an event on California's housing crisis hosted by the California Department of Housing and Community Development, which took place at Pomona College on April 8. Topics discussed by panelists included Accessory Dwelling Units and Governor Newsom's affordable housing goals.

In his last meeting as Chair, he gave the Committee parting words and advice about continuing their hard work on ad hoc committees and meeting the Committee's goals.

12. CITY COUNCIL REPORT

Councilmember Schroeder took a moment to advocate for public transportation and encouraged Committee Members to utilize mass transit services such as Get About, Dial-a-Ride, Metrolink, and the bus.

He reported on several issues and happenings in the City, including:

- SB-50, a California bill that has some concerned about land use
- Foothill Boulevard improvements, which are projected for completion by December
- Recycling guidelines, which have been recently updated
- The City's structural budget deficit, which will be addressed in the FY 2019-20 Budget
- The City's updated Housing Element, which Council expects to be submitted by the deadline

13. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT

Commissioner Scott Toux reported that the Commission has added a new member, Dirk Silva, and that there is still one vacancy that needs to be filled.

She gave an update on the non-profit organizations that applied for funds from the Community Development Block Grant, through which Claremont received allocations of \$86k for general use and \$30k for homeless services. She announced that Meals on Wheels, Bone Builders, and the Volunteer Nurse Association were among those who were granted funds.

13. HUMAN SERVICES DEPARTMENT REPORT

Claremont Senior Program Supervisor Helé gave a staffing update regarding the retirement of Gina Ford, the former Program Specialist at the Joslyn Nutrition Program. She also explained that a current shortage of trainees with the SERS job-training program has resulted in both Elderly Nutrition Program sites at Joslyn and Blaisdell being short-handed. She encouraged Committee Members to sign up for a shift or two to assist both sites with lunch service, and a sign-up sheet was passed around.

Claremont Senior Program Site Coordinator Delgado gave updates and announcements on Senior Program activities, such as Mother's Day Tea, the Volunteer Recognition event, and phone photography workshops hosted by Inter Valley Health Plan.

14. ROUNDTABLE REPORT

Committee Member Coye announced the next After Work event, which will take place on May 14 and will feature a private, docent-led tour of the Claremont Museum of Art.

Committee Member Montenegro reported that Tri-City will host a hiring event on May 16 at the Wellness Center; the 10th Annual Talent Show will take place on May 31 at the Wellness Center; a Senior Socialization Group on Wednesdays at the Wellness Center; and that May is Mental Health Awareness month.

Committee Member Biggs stated that Community Senior Services will host their annual Bingo Night fundraiser on October 11 at Padua Hills Theater.

Committee Member Rosenthal updated the group about the Outreach and Advocacy Ad Hoc Committee, which is currently in the process of drafting a mission statement.

Committee Member Chalmers invited Committee Members to attend a Mingle & Munch event, free of charge if they had never attended in the past. She announced that the June event's theme will be "Salute to Veterans."

Committee Member Leonhard provided a review of the last Claremont Excursion, which was a Taco Tour of Los Angeles. She mentioned that the staff is currently working on changing the process of trip registration to give priority to Claremont residents.

Committee Member Hazelton gave an update on the Fundraising Ad Hoc Committee, which met on April 22 at Blaisdell Community Center to discuss which upgrades to the facility the Friends Campaign can fund. Suggested improvements include new paint, new chairs, and new tablecloths. The ad hoc will meet next in June.

Committee Member Andrew reported that Reading About Money has been discussing retirement savings.

ADJOURNMENT

The meeting was adjourned at 1:41 p.m.

Mike Eschleman
Chair

ATTEST:

Christina Delgado
Site Coordinator



City of Claremont

Monthly Summary Report: April 2019

To: Jen Hele, Program Supervisor
 From: Nora Mikail-Almassian, RD

A. Nutrition Site Summary

1. **Blaisdell Park (4/9/19): 96%**
Facility: SDS binder was not available.
QA/Management: In-house inservice training was not completed for 3rd quarter.
2. **Joslyn Center (4/9/19): 100%**
 No issues were noted on the day of monitor.

B. Quality Assurance Meeting

The April QA meeting was held on April 9, 2019 with Jennifer Hele, Project Manager; Gina Ford, Joslyn Nutrition Program Specialist; Teresa Luce, Blaisdell Nutrition Program Specialist; Miguel Gomez, Bateman Caterer Representative and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

Follow Up Issues:

- 1/8: Spinach quiche was extremely salty. **3/18: It will be served on April 12th and evaluated.**
- 1/29: Beef meatloaf was tasteless/bland; there were no onions, peppers, etc. **3/18: It will be served on April 23rd and evaluated.**
- 2/8: Tomato pepper salad had no peppers. 3/18: It will be served on March 22nd and evaluated. **4/9 Gina commented salad had a little more pepper but still not enough. The caterer will add more next time and will be re-evaluated at next meeting.**
- Fish has not been arranged well in pans, which makes serving difficult. 3/18: It has improved but there were still some broken pieces. The caterer thought it might happen during transportation and he will investigate with the driver. **4/9 Gina reported both trays of fish delivered to Joslyn on Friday 4/5 was all messed up and broken into small pieces, with only few whole pieces, and that she had to "eyeball" the correct serving amount. The caterer promised to work with the cook for next time. It was suggested that the issue might be with the transport. The caterer suggested it maybe better to use 3 pans instead of two so they won't need to stack. He will work on resolving the issue for next time fish is served. Teresa, reported her portion was ok to serve and had no issues plating the fish.**

New Issues

- The caterer hopes to provide strawberries occasionally. **4/9 He placed the request and said it will probably take effect during the new cycle.**
- 3/13: Broccoli slaw was delivered at 58°F at Joslyn, which was refused. A second pan was 54°F, which was also refused. The pans were recorded at 38°F when

leaving the production facility. The caterer will record departure temperatures at the production facility in the future. He also said if he had been called immediately, he could have delivered a pan at a safe temperature right away. Since the salad was refused, mandarin oranges were served to provide vitamin C. Will be evaluated next meeting as salad was not served yet since last meeting.

- Clarification was made that seconds must be served on clean plates and bowls. Extra plates and bowls will be provided so that there is enough inventory on hand for seconds, etc. **4/9 The caterer is sending more supplies- RESOLVED.**
- Teresa needs salad dressing/condiment reserve packets as she sometimes runs out for seconds, usually has 5-10 participants asking for seconds. The caterer noted it might be better for the sites to provide their own condiments and dressings to ensure they have enough. He will send extra packets in the meantime until issue is resolved.
- Gina noted sometimes dressing doesn't match with certified menu. She added she prefers packets for better control rather than jars. The caterer suggested to mix salad dressing prior to serving to control serving size. Gina agreed to the idea. However Teresa added some participants do not use dressing. All agreed to use packets of dressings and condiments for portion control. Will be evaluated at next meeting.
- Gina reported she ran short at least on 9 meals of spaghetti pasta on March 18th, she had extra sauce and no spaghetti. Also beef for taco was not enough on March 20th. The caterer suggested to check if serving amounts were correct, should be 2 oz per serving for beef. Will be reevaluated at next meeting.
- Amy, Joslyn, reported hamburgers on March 28th were overcooked, with top half slightly burnt. However, there were no complaints from participants. The caterer said he will check with cook to be more careful in the future. Will be reevaluated at next meeting.
- Gina reported pineapple mango usually arrives in the low 30's and almost freezing cold. The caterer explained mango comes frozen so it's mixed with the pineapple and left out to defrost. Gina suggested to defrost for a longer duration. Will be reevaluated next meeting.
- Gina and Amy reported one of the chicken pans arrived at 197°F, and was very dry with little sauce. Second pan was ok. The caterer will make sure to check with cook. Will be re-evaluated at next meeting. Teresa said hers was ok.
- All agreed salads are arriving nice, fresh and crisp.



City of Claremont

Monthly Summary Report: May 2019

To: Jen Hele, Program Supervisor
From: Nora Mikail-Almassian, RD

A. Nutrition Site Summary

- 1. Blaisdell Park (5/28/19): 98%**
Food Safety and Sanitation: Chlorine sanitizer was too strong.
- 2. Joslyn Center (5/28/19): 100%**
No issues were noted on the day of monitor.

B. Quality Assurance Meeting

The May QA meeting was held on May 28, 2019 with Jennifer Hele, Project Manager; Amy Burchell, Joslyn Nutrition Program Specialist; Teresa Luce, Blaisdell Nutrition Program Specialist; and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

Follow Up Issues:

- 1/8: Spinach quiche was extremely salty. 3/18: It will be served on April 12th and evaluated. **5/28 Both sites stated quiche was better, not as salty. RESOLVED.**
- 1/29: Beef meatloaf was tasteless/bland; there were no onions, peppers, etc. 3/18: It will be served on April 23rd and evaluated. **5/28 both sites stated meatloaf was better. RESOLVED.**
- 2/8: Tomato pepper salad had no peppers. 3/18: It will be served on March 22nd and evaluated. 4/9 Gina commented salad had a little more pepper but still not enough. Miguel will add more next time and will be reevaluated at next meeting. **5/28 Not Resolved. Had lot of tomato stems per Amy at Joslyn. Will discuss at next meeting with the caterer present.**
- Fish has not been arranged well in pans, which makes serving difficult. 3/18: It has improved but there were still some broken pieces. The caterer thought it might happen during transportation and he will investigate with the driver. 4/9 Gina reported both trays of fish delivered to Joslyn on Friday 4/5 was all messed up and broken into small pieces, with only few whole pieces, and that she had to "eyeball" the correct serving amount. The caterer promised to work with the cook for next time. It was suggested that the issue might be with the transport. The caterer suggested it maybe better to use 3 pans instead of two so they won't need to stack. He will work on resolving the issue for next time fish is served. Teresa, reported her portion was ok to serve and had no issues plating the fish. **5/28 RESOLVED; The caterer delivered the fish to Joslyn on April 19th in 3 separate pans and worked well.**
- 3/13: Broccoli slaw was delivered at 58°F at Joslyn, which was refused. A second pan was 54°F, which was also refused. The pans were recorded at 38°F when leaving the production facility. The caterer will record departure temperatures at the production facility in the future. He also said if he had been called immediately, he

could have delivered a pan at a safe temperature right away. Since the salad was refused, mandarin oranges were served to provide vitamin C. Will be evaluated next meeting as salad was not served yet since last meeting. **5/28 Amy at Joslyn stated broccoli was ok, no new issues. RESOLVED.**

- Gina reported she ran short at least on 9 meals of spaghetti pasta on March 18th, she had extra sauce and no spaghetti. Also beef for taco was not enough on March 20th. The caterer suggested to check if serving amounts were correct, should be 2 oz per serving for beef. Will be re-evaluated at next meeting. **5/28: Amy said pasta was ok. Taco was in 3oz servings. RESOLVED.**
- Teresa needs salad dressing/condiment reserve packets as she sometimes runs out for seconds, usually has 5-10 participants asking for seconds. The caterer noted it might be better for the sites to provide their own condiments and dressings to ensure they have enough. He will send extra packets in the meantime until issue is resolved. **5/28 Teresa did not receive extra packets yet. Needs reserves for at least one service. Not resolved.**
- Gina noted sometimes dressing doesn't match with certified menu. She added she prefers packets for better control rather than jars. Miguel suggested to mix salad dressing prior to serving to control serving size. Gina agreed to the idea. However Teresa added some participants do not use dressing. All agreed to use packets of dressings and condiments for portion control. Will be evaluated at next meeting. **5/28 Amy stated proper dressing was served with salad. Will be reevaluated at when the caterer is present.**
- Amy, Joslyn, reported hamburgers on March 28th were overcooked, with top half slightly burnt. However, there were no complaints from participants. The caterer said he will check with cook to be more careful in the future. Will be re-evaluated at next meeting. **5/28 Per Amy at Joslyn burgers were served Thursday, half were scorched black, a participant brought it back. Luckily the numbers of participants were low and had enough for all. Teresa, Blaisdell, said hers was fine. Need to discuss with the caterer at next meeting.**
- Gina reported pineapple mango usually arrives in the low 30's and almost freezing cold. The caterer explained mango comes frozen so it's mixed with the pineapple and left out to defrost. Gina suggested to defrost for a longer duration. Will be reevaluated next meeting. **5/28 Amy said pineapple still arrives frozen at 29°. Teresa reported same issue at Blaisdell. Will discuss with the caterer at next meeting.**
- Gina and Amy reported one of the chicken pans arrived at 197°F, and was very dry with little sauce. Second pan was ok. The caterer will make sure to check with cook. Will be reevaluated at next meeting. Teresa said hers was ok. **5/28 Teresa reported BBQ chicken on May 21st was very dry, and temped very high, volunteer used the grease as sauce. Per Amy it was ok at Joslyn probably because they received it first. Temp was at 191°, ok to serve. Will discuss at next meeting in when the caterer is present.**
All agreed salads are arriving nice, fresh and crisp. **5/28 They both said salad still incredible.**

New Issues

- Flatware for Teresa was not good quality. Will discuss with the caterer at next meeting,
- Plasticware doesn't come on time per Amy. Need to establish a delivery timeline for orders.
- Food arriving at acceptable temps for both facilities.
- Participant hated the Pea soup on May 22nd per Amy at Joslyn. (notes from participants: bland, no flavor, watery). However they liked the butternut squash soup.
- Chicken wine sauce was ok on May 10th for Joslyn.
- Per Teresa sometimes food comes heated unevenly, lasagna, chicken trays, Spaghetti turkey, and omelet, and she thinks it probably happens in transport truck because the trays seemed to be tilted. Will mention the issue to the caterer at next meeting.
- Christine will email the caterer with notes so he can review and begin resolving issues prior to the next meeting.
- Quiche served on 4/26 was burned for Blaisdell, had to scrape it off. Will mention to the caterer at next meeting. Teresa stated she already contacted the caterer on the day of delivery and will monitor when served next time.
- Teresa stated that the caterer usually sends few extra servings in case of emergency which is working great.

CLAREMONT EXCURSIONS
Tuesday, May 28, 2019 Meeting Minutes
3:00 p.m., Joslyn Center

Present: Dorcia Bradley, John Bradley, Lisa Donnell, Maury Feingold, Robin Leonhard, Linda Scott, Diana Smith, Cindy Sullivan and Cheryl Zawicki

Staff Present for a portion of the meeting: Christina Delgado

Absent: Nancy Traer

1. **Committee Changes.** Regretfully Kathy Lamkin submitted a resignation letter stating additional commitments and responsibilities because of her move to the Gardens. She will be missed.
2. **Minutes.** The April 23 meeting minutes were approved.
3. **Completed Excursions and Emails**
 - May 2 - Tucker Tours' Taco Tour. Chaperones were Lisa and Robin.
 - 100% excellent
 - 74% female
 - 4% under 60, 9% in 60s, 70% in 70s, 17% in 80s or over
 - 66.7% from Claremont; 13% from Upland; 7.4% from Ontario; 3.7% from Rancho Cucamonga and La Verne; and 1.9% from Pomona, Chino Hills and San Dimas
 - Negative Comments: I inquired about the amount of walking and the office said none!!
 - Positive Comments: Great tour and guide as always with Tucker; great tour guide and well planned; Tucker Tours are always fun; guide expertise-excellent, itinerary-excellent, bus-excellent ... help in maintaining my diet-not so much; love Curt Tucker!; well organized with lots of fun stops for tacos, tamales, taquitos and churros - Curt is the best!!; wow! - amazing, well prepared, Ann and Curt are fabulous, entertaining, knowledgeable and so fun!; very enjoyable - I especially enjoy Curt's knowledge - I learn so much - interesting bits of history; great! love seeing and hearing about all sections of LA; great - good food - excellent tour guide - thank you Ann Tucker; very good trip - good food and information; how great - we had no idea we would eat so much and learn so much - we enjoyed it very much; everyone was very hospitable - good talking about history of the food stops and other places; knowledgeable and very friendly guide - really enjoyed his comments; enjoyed seeing and experiencing other parts of LA as well as "experiencing" tacos and other Mexican food - loved "senior friendly" bus and Curt was a wonderful guide; loved the trip around LA - the tacos were good, too - the leader Curt was so excellent - loved his stories; great food, interesting parts of LA that were new to us, great stories; superbulous!; excellent guide, very interesting tour, loved the stories and opportunity to visit places I had not been to before; nice variety of tacos, enjoyed all the history and family stories; great good and host; excellent by everyone, Curt especially knowledgeable; great information, good pace; best taco was at Guisados and fish taco t Guerrilla Tacos - Curt and Ann always do a great tour
4. **2019 and 2020 Excursions**
 - June 18 - Warner Brothers Studio (\$75) and lunch on own. 56 tickets have been sold and 15 are on the wait list. Upon recommendation from Dorcia and John, the lunch venue was changed from Bob's Big Boy to the Warner Brothers cafeteria by a 5 to 4 vote. Chaperones are John and Dorcia. Because Bradleys will be out of town just before the trip, Cindy will forward email instructions about the trip to Christina, and Maury will take care of phoning.

CLAREMONT EXCURSIONS
Tuesday, June 25, 2019 Meeting Minutes
3:00 p.m., Joslyn Center

Present: Dorcia Bradley, John Bradley, Lisa Donnell, Maury Feingold, Robin Leonhard, Diana Smith, Cindy Sullivan and Cheryl Zawicki

Staff Present for a portion of the meeting: Christina Delgado

Absent: Linda Scott

1. **Committee Changes.** Regretfully Nancy Traer submitted a resignation by email. We appreciate her dedication of serving almost seven years on the committee, starting in October of 2012.
2. **Minutes.** The May 28 meeting minutes were approved.
3. **Completed Excursions**
 - June 18 - Warner Brothers Studio and lunch on own. Chaperones were John and Dorcia.
 - 74% excellent, 23% good, 3% fair
 - 71% female
 - 5% under 60, 16% in 60s, 59% in 70s, 20% in 80s or over
 - 75% from Claremont; 10.7% from La Verne; 5.4% from Pomona; 3.6% from out of area; 1.8% from Upland, Rancho Cucamonga and Ontario
 - Negative Comments: More time for tour not shops; it would have been nice to see an active set besides Conan's; I would have preferred the "Classic" tour; turned out too much was too dark for my vision - wished there was more on cart - too bumpy; started off fine but interest lagged the last couple of hours; disappointed - not worth \$75
 - Positive Comments: Great - good idea to eat there; it was very nice; good job - it was excellent; interesting; very well planned; trip was well planned, tour was interesting, great schedule; everything was well organized; very well organized; enjoyed seeing the prop house; very well organized; escorts did a wonderful job, very interesting site; very interesting and informative; never been to Warner Bros - people sociable; excellent trip - very entertaining and informative - a lovely day - just enough time - good choice on the café for lunch; good job, Dorcia and John; nice; never there before - guide was new - good; thankful for bus with steps and tram with footstool; punctual - well organized
 - Suggestion on Trip Evaluation: Claremont residents have priority; need to have Day 1 for Claremont only
 - Suggestions from Chaperones: In the future, we should find out where productions are being done as these areas are closed to visitors. Dorcia suggested that names could be inserted into the lanyards so that people can get to know each other. This will be left to the discretion of each chaperone.
4. **2019 Excursions**
 - July 19 - Hugh Jackman at the Hollywood Bowl (\$100). 56 tickets have been sold and 14 are on the wait list. Chaperones are Lisa (replacing Robin), Cindy and Cheryl.
 - August 6 - Pageant of the Masters (\$80). 56 tickets have been sold and 7 are on the wait list. Chaperones are Dorcia and Lisa.
 - September 18 - Neon Tour of Los Angeles and dinner on own at Grand Central Market (\$75). 52 tickets will be available. Chaperones are Robin and Linda.
 - October 24 - Palm Springs Mid-Century Modern Tour with PS Architecture Tours and lunch on own at Sherman's (\$60). 44 tickets will be available. Chaperones are John and Cindy.

- November 19 - Whale Watching from Dana Point (\$80). 47 tickets will be available. Chaperones are Dorcia (replacing Diana) and Cheryl (replacing Nancy).
 - December __ (to be confirmed) - Bus to Fullerton, Amtrak to San Diego, Coronado Hotel Tour and bus back to Claremont. Chaperones are Linda and Diana.
5. **2020 Excursions.** The following excursions have been chosen for next year. The committee will bring additional information to the meeting next month and will assign months.
- Tucker Tours' Sweet and Savory (Robin will gather information)
 - Tucker Tours' Route 66 with lunch at North Woods (Robin will gather information)
 - Tucker Tours' Calico Ghost Town (Robin will gather information)
 - Chicago at Segerstrom, April 14-19
 - Disney Concert Hall or Dorothy Chandler
 - Caltech Tour or Historic Homes (Cindy will gather information; the Bunny Museum could possibly be added to this day)
 - Game Show Taping (Jeopardy)
 - Palm Springs Wind Turbines and/or Tramway (Maury will gather information)
 - Grammy Museum (John will gather information)
 - Peterson Automotive Museum
 - Tucker Tours' Iconic Eats (Robin will gather information)
 - Museum of Latin American Art, lunch at Gladstone's and Rancho Los Alamitos Tour (The Bradleys will gather information on the MOLAA, and Lisa will gather information on Rancho Los Alamitos.)
 - Optional (if a trip doesn't work out) - Tour of LA Art District (John will gather information; Robin will see if Tucker Tours' offers this trip)
6. **Other Business**
- Monthly hours were recorded.
 - Committee members were asked to bring names to the next meeting of people who might want to join the committee.
 - The committee reviewed the article, "28 unusual museums to visit in Southern California," that John shared.
 - Christina updated the committee on registration changes. These changes are being made to give Claremont residents a better opportunity to register for a trip. Over the past year, Claremont residents have been only 51% to 75% of the participants. Also, 3 to 5 people have been signing up more than 2 guests at one time, which could equal 20% or more of the spots available. Christina will include information about these changes in the next Clicks well in advance of the next August 13 registration date. Cindy will also send the information to email addresses. Changes include:
 - Only Claremont residents will be able to sign up for trips on the first day of registration. If a resident has a non-resident guest, this guest will need to sign up on the second day.
 - Only two reservations will be allowed at one time.
7. **Committee on Aging**
- Mingle & Munch - July 12, An Old Fashioned Picnic

Adjournment. The meeting was adjourned at 4:05.

Our next meeting is Tuesday, July 23.

**City of Claremont
Claremont Senior Foundation Fund Worksheet
FY 2018-19**

Bal Sheet 110-225

	Date	Description	Deposits Received	Expenditure Amount	Actual Cash Available	Comments
1	7/1/18	CSF to City	FY 17-18 Balance	\$9,028.00		
2	10/10/18	After Work Event	Garner House Rental	\$50.00		
3	10/22/18	Anaheim Community Pu	Campaign Letter	\$230.39		
4	10/20/18	CSF to City	Deposit Check #2129	\$10,000.00		
5	10/25/18	Kengraphics	CSF Friends Campaign	\$759.64		
6	10/24/18	Reimburse to Jason Las	CSF Friends Campaign	\$54.73		
7	10/31/18	Reimburse to Jason Las	Program Enhancement	\$48.25		
8	11/6/18	USPS	CSF Friends Campaign	\$659.41		
9	11/8/18	USPS	CSF Friends Campaign	\$100.00		
10	12/2/18	Chamber of Commerce	Holiday Party Expense	\$100.00		
11	12/2/18	Reimburse to Alice Wat	CSF Friends Campaign	\$27.29		
12	12/7/18	Reimburse to John Brad	Excursions Expense	\$25.98		
13	4/8/19	Courier Healthy Living A	Advertising	\$540.00		
14	4/5/19	After Work Event	Garner House Rental	\$50.00		
15	4/10/19	Chair Expenses	CoA Farewell to Jason Lass	\$65.24		
16	4/5/19	Trips & Excursions	Misc. Expenses	\$140.50		
17	5/14/19	After Work Event	Printing costs	\$75.88		
18	5/29/19	Trader Joes	Volunteer Recognition Awards	\$53.58		
19	6/15/19	Wolfe's Market	Chair Expenses CoA Orientation	\$100.00		
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City of Claremont
Claremont Senior Foundation Fund Worksheet
FY 2018-19

YTD Deposits \$	19,028.00	YTD Expenditures	\$3,080.89
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Committee on Aging Goals
FY 2018-2020

Goal	Measures
<p>1 Advocacy and Outreach Create an ambassador group to promote the Claremont Senior Program, provide outreach, and engage the community through informational presentations. Encourage participation and available resources as a means for successful aging. Explore and develop existing partnerships and new opportunities for collaboration and advocacy as part of the local senior service continuum.</p>	<ul style="list-style-type: none"> ● Community outreach ● Presentations from COA ● Stakeholder meeting ● Engage new partners
<p>2 Educational Opportunities Continue to expand the Committee’s knowledge of pertinent issues and trends within the senior community. Explore key topics such as affordable housing, aging in place, dementia, emergency preparedness, homelessness, mental health, and partnerships with other local service providers.</p>	<ul style="list-style-type: none"> ● COA mtg. presentations
<p>3 Membership Analyze the City’s existing registration process and participant tracking mechanisms. Investigate options to streamline enrollment, regularly update client information, and monitor attendance. Explore types of systems, costs to implement, and possible financial offsets.</p>	<ul style="list-style-type: none"> ● Analyze enrollment ● Streamline operations ● Annual membership
<p>4 Friends Campaign and Capital Improvement Seek to continue and expand the success of the annual Claremont Senior Foundation, Inc., Friends campaign. Advocate for the Larkin Park Campus Improvement Project (2013) and seek out opportunities to improve existing senior facilities through upgrades, refurbishment, and repurposing.</p>	<ul style="list-style-type: none"> ● Identify needs ● Target fundraising ● Annual campaign letter ● Supplemental fundraising
<p>5 Current Usage and Future Needs Review previous research, determine program participant needs, and evaluate current offerings. Seek opportunities for new programs, services, events, and amenities that appeal to a broad range of interests and needs. Explore additional after-hour, weekend, and special event programming.</p>	<ul style="list-style-type: none"> ● Review previous studies ● Client survey ● Drop-in friendly centers ● Implementation
<p>6 Technology Bring technology resources into the post-PC era by expanding current educational opportunities to include classes and drop-in programs for modern mobile devices, safe browsing, and popular apps.</p>	<ul style="list-style-type: none"> ● Evaluate existing programs ● Intro app-based activities ● Launch a “tech bar” ● Update offerings
<p>7 Support Existing Programs and Task Groups Continue to support existing programs and task groups developed by the Committee on Aging.</p>	<ul style="list-style-type: none"> ● Routine monitoring