

CLAREMONT COMMITTEE ON AGING MEETING AGENDA

"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."

Joslyn Center
660 North Mountain Avenue
Claremont, CA 91711



Wednesday
September 11, 2019
12:00 p.m.

COMMITTEE MEMBERS

BARBARA MOWBRAY
CHAIR

ARLENE ANDREW
VICE CHAIR

NANCY AMBROSE

LINDA CHAVEZ

PAT COYE

MONICA CROW

MIKE ESCHLEMAN

GERALD GOLDMAN

CHARLENE HAZELTON

ROBIN LEONHARD

LYNNE MARSENICH

LYNNE MATUTE

JOSE MONTENEGRO

ANENA O'BRIEN

WILLIAM REED

RAUL RODRIGUEZ

KAREN ROSENTHAL

DEBORAH SCOTT TOUX (C&HS)

FLOY BIGGS (CSS)

DON PATTISON (CSF)

CALL TO ORDER

ROLL CALL

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

PUBLIC COMMENT

The Committee on Aging has set aside this time for persons in the audience to comment on items that ARE NOT LISTED ON THIS AGENDA, but are within the jurisdiction of the Committee on Aging. Members of the audience will later have the opportunity to address the Committee on Aging regarding ALL OTHER ITEMS ON THE AGENDA at the time the Committee on Aging considers those items.

At this time, the Committee on Aging will take public comment for 30 minutes. Public Comment will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time restriction.

The Brown Act prohibits the Committee on Aging from taking action on oral requests relating to items that are not on the agenda. The Committee on Aging may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

The City requests, but does not require, speakers to identify themselves. When you come up to speak, please state your name unless you wish to remain anonymous. Each speaker will be allowed four (4) continuous minutes.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The Committee on Aging may act on these items by one motion following public comment.

Only Committee Members may pull an item from the consent calendar for discussion.

Now is the time for those in the audience to provide public comment on the consent calendar. Each speaker will be allowed four (4) continuous minutes to comment on items on the consent calendar.

Routine Administrative Item

1. COMMITTEE ON AGING MEETING MINUTES FROM JULY 10, 2019.

Recommendation: Approve and file.

2. CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR JUNE AND JULY, 2019.

Recommendation: Receive and file.

3. EXCURSIONS MINUTES FOR JULY AND AUGUST, 2019.

Recommendation: Receive and file.

4. CLAREMONT SENIOR FOUNDATION, INC., FRIENDS BUDGET TRACKING FY 2019-20.

Recommendation: Receive and file.

◆◆◆ END OF CONSENT CALENDAR ◆◆◆

ADMINISTRATIVE ITEMS

5. TRI-CITY COMMUNITY NAVIGATOR PRESENTATION (ORAL REPORT)

Recommendation: Receive a report from a Tri-City Mental Health Services Community Navigator.

6. SILVER PLATTERS/CSF FRIENDS CAMPAIGN (ORAL REPORT)

Recommendation: Receive a report from the Fundraising Ad Hoc Committee on campaign progress for 2018-19 and discuss the 2019-20 campaign and Silver Platters initiative.

7. AD HOC COMMITTEES UPDATE (ORAL REPORT)

Recommendation: Receive a report from the Emergency Preparedness and Membership Ad Hoc Committees.

8. CHAIR REPORT (ORAL REPORT)

Recommendation: Receive a report from the Committee on Aging Chair.

9. CITY COUNCIL REPORT (ORAL REPORT)

Recommendation: Receive a report from the City Council representative.

10. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT (ORAL REPORT)

Recommendation: Receive a report from the Community and Human Services Commission representative.

11. HUMAN SERVICES DEPARTMENT REPORT (ORAL REPORT)

Recommendation: Receive a report from Human Services staff.

12. ROUNDTABLE REPORT (ORAL REPORT)

Recommendation: Receive a report from individual Committee Members.

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

ADJOURNMENT

THE NEXT MEETING OF THE COMMITTEE ON AGING WILL BE ON NOVEMBER 13, 2019 AT 12:00 P.M. IN THE WEINBERGER WING AT THE JOSLYN CENTER, 660 NORTH MOUNTAIN AVENUE, CLAREMONT.

I, JENNIFER HELÉ, HUMAN SERVICES SUPERVISOR OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, AND THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, ON SEPTEMBER 4, 2019 PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

PLEASE NOTE: MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE COMMITTEE ON AGING AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE ALEXANDER HUGHES COMMUNITY CENTER AT 1700 DANBURY ROAD, CLAREMONT, MONDAY THROUGH FRIDAY, 9 AM – 5 PM. SUBJECT MATERIALS WILL BE MADE AVAILABLE ON THE CITY WEBSITE AS SOON AS POSSIBLE - WWW.CI.CLAREMONT.CA.US. FOR MORE INFORMATION, PLEASE CALL THE HUMAN SERVICES DEPARTMENT AT 909-399-5490.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

Post Through: September 12, 2019

**COMMITTEE ON AGING MEETING
MINUTES**

Wednesday, July 10, 2019 – 12:00 p.m.
Joslyn Center
600 N. Mountain Ave., Claremont, CA, 91711

CALL TO ORDER Chair Mowbray called the meeting to order at 12:05 p.m.

ROLL CALL

PRESENT MOWBRAY (CHAIR), ANDREW (VICE CHAIR), AMBROSE, COYE, CROW, ESCHLEMAN, HAZELTON, LEONHARD, MARSENICH, MATUTE, MONTENEGRO, O'BRIEN, REED, RODRIGUEZ, SCOTT TOUX (C&HS), PATTISON (CSF)

LATE ARRIVAL MARSENICH, MONTENEGRO, REED

ABSENT CHAVEZ, GOLDMAN, ROSENTHAL, BIGGS (CSS)

ALSO PRESENT Amy Crow, Claremont Helen Renwick Library Manager
Christina Delgado, Claremont Senior Program Site Coordinator
Jennifer Helé, Claremont Senior Program Supervisor

CEREMONIAL MATTERS, PRESENTATIONS, and ANNOUNCEMENTS

Claremont Senior Program Supervisor Jennifer Helé welcomed the new Committee leadership team for Fiscal Year 2019-2020: Chair Barbara Mowbray and Vice Chair Arlene Andrew. She also welcomed new Committee Members Monica Crow, Lynne Matute, and Raul Rodriguez.

Committee Members Marsenich and Montenegro arrived at 12:07 p.m.

Claremont Senior Program Site Coordinator Christina Delgado presented Committee Member Coye with the Josephine Smith Award for her volunteerism with the Committee on Aging and the After Work Committee. This award was part of the Senior Program's annual Volunteer Recognition Awards for 2019.

Chair Mowbray thanked Committee Member Eschleman, the former Committee Chair, for his years of service and leadership.

Committee Member Reed arrived at 12:11 p.m.

PUBLIC COMMENT

Chair Mowbray invited public comment.

Amy Crow, Manager of the Claremont Helen Renwick Library, announced various activities for all ages taking place at the library this summer. She also announced that KPCC's Unheard LA

program would be visiting the library in August, which would engage the community in conversation and storytelling.

CONSENT CALENDAR

Chair Mowbray invited public comment on the Consent Calendar.

There were no requests to speak.

Routine Administrative Items

1. COMMITTEE ON AGING MEETING MINUTES FROM MAY 8, 2019
Approved and filed.
2. RECEIPT OF CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR APRIL AND MAY, 2019
Received and filed.
3. RECEIPT OF EXCURSIONS MINUTES FOR MAY AND JUNE, 2019
Received and filed.
4. RECEIPT OF CLAREMONT SENIOR FOUNDATION, INC. FRIENDS BUDGET TRACKING FY 2018-19
Received and filed.

Committee Member Ambrose moved to approve the consent calendar, seconded by Vice Chair Andrew, and carried on a vote as follows:

AYES: ***Committee Member – Mowbray, Andrew, Ambrose, Coye, Crow, Eschleman, Hazelton, Leonhard, Marsenich, Matute, Montenegro, O'Brien, Reed, Rodriguez, Scott Toux, Pattison***

NOES: ***Committee Member – None***

ABSENT: ***Committee Member – Chavez, Goldman, Rosenthal, Biggs***

ADMINISTRATIVE ITEMS

5. COMMITTEE ON AGING GOALS

The Committee reviewed the 2018-20 Goals and shared updates on each goal area. Some goals, such as “Advocacy and Outreach” and “Current Usage and Future Needs,” have yet to be specifically addressed and so will be worked on in FY 2019-20. Other goal areas, such as “Educational Opportunities” and “Membership,” were addressed in FY 2018-19 by Committee Members through Ad Hoc Committees and are still a work in progress. Measures for the “Friends Campaign and Capital Improvement” and “Technology” goals were met in FY 2018-19, producing a successful Friends campaign and new tech offerings for seniors.

There were no requests to update or modify any of the 2018-20 Goals.

6. CLAREMONT SENIOR FOUNDATION, INC. UPDATE

Committee Member Pattison, who is the Chair of the Claremont Senior Foundation, Inc., gave a report on the success of the 2018-19 Friends campaign, which is raising funds for enhancements to the Joslyn and Blaisdell Nutrition Programs. He reported that \$20,000 has been fundraised from community donations and \$15,000 was donated from the Friends of the Claremont Senior Foundation, producing a total of \$35,000 in funds for the project.

Supervisor Helé announced that the commercial dishwasher for Joslyn, which will help facilitate lunch service with reusable plates and silverware, has been ordered and delivered thanks to one-time-only equipment funds from Los Angeles County. She mentioned that once all of the equipment and amenities have been ordered and in place, there will be an open house at the Joslyn Center to thank the campaign donors.

7. CHAIR REPORT

Chair Mowbray commented that the Committee on Aging information booth at the City's Fourth of July festival was a success. She thanked all of the Committee Members who volunteered to work a shift or two that day to inform the public about the Claremont Senior Program.

Chair Mowbray expressed her gratitude for former Committee Member Anita Chalmers's work to advocate for seniors, and passed around a thank you card for members to do the same.

8. CITY COUNCIL REPORT

There was no City Councilmember present.

9. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT

Commissioner Scott Toux reported that she was unable to attend the last Community and Human Services meeting, so she did not give the Committee a report.

10. HUMAN SERVICES DEPARTMENT REPORT

Supervisor Helé announced that Amy Burchell, who has been a Senior Recreation Leader at the Front Desk and in the Nutrition Program at the Joslyn Center, has been promoted to Program Specialist for the Joslyn Nutrition Program. She also announced that both Joslyn and Blaisdell have recently received SER trainees after both sites experienced program shortages during the last few months. The County's SER Jobs for Progress program recruits and trains older adults who are trying to enter or re-enter the workforce. Joslyn currently has three SER trainees, and Blaisdell currently has two. She thanked all of the Committee

Members who volunteered at either site's Nutrition Program during the period of low or no SER trainees and acknowledged that the Committee's help got the Nutrition Program staff through the rough patch.

She reported that the Fall Senior Excursions will mark the start of two new registration practices: only Claremont residents will be able to enroll for Fall trips on the first day of registration, and only two people can be registered per trip, per transaction. This new registration process was developed as a result of popular demand and to address customer service and registration issues of past trip registration periods.

Site Coordinator Delgado announced a few events and programs, such as:

- Summer Soiree Dinner & Dance, sponsored by HartmanBaldwin Design/Build, successfully took place on the Joslyn Patio on June 28 with a Kona Ice truck and live music
- CALL College Auditing Program registration opens on July 22 and closes July 26
- 4th Annual Trivia Night, sponsored by Inter Valley Health Plan and Community Senior Services, will take place on August 22 on the Joslyn Patio
- Phone Photography Walking Workshop, sponsored by Inter Valley Health Plan, will take place in the Claremont Village on August 27 for past Phone Photography students
- An Ice Cream Social, sponsored by Claremont Sunrise Rotary and Bert & Rocky's Cream Co., will take place at Blaisdell on July 12

11. ROUNDTABLE REPORT

Committee Member Leonhard reported that the next trip registration date will be Wednesday, August 14 for Claremont residents, and Thursday, August 15 for the general public. She announced that in the Fall, Claremont Excursions will be offering trips including: a Neon Lights Tour of Los Angeles; Mid-Century Modern Architecture Tour of Palm Springs; Whale Watching in Dana Point; and a tour of Hotel del Coronado after taking the Amtrak Surfliner to San Diego.

Committee Member Eschleman reported that the Safety Alert Program flyers were distributed at the CoA's Fourth of July Festival booth, as well as at local retirement communities and the Joslyn Center. The Emergency Preparedness Ad Hoc will continue promoting the program and doing outreach in the community.

Committee Member Montenegro reported on Tri City's support groups that take place at the Wellness Center, that include bereavement, anxiety, and senior socialization.

Committee Member Rodriguez announced that on August 31, the Pomona chapter of Meals on Wheels will be closing down due to lack of volunteers. Claremont Meals on Wheels will try to take on as many Pomona clients as possible.

Site Coordinator Delgado distributed the Committee on Aging roster for FY 2019-20.

ADJOURNMENT

The meeting was adjourned at 1:10 p.m.

Barbara Mowbray
Chair

ATTEST:

Christina Delgado
Site Coordinator

City of Claremont

Consulting Nutritional Services
31225 La Baya Drive, Suite 201
Westlake Village, CA 91362
818.874.9626 Fax: 818.874.9228
cns@foodsafef.com



Monthly Summary Report: June 2019

To: Jen Hele, Program Supervisor
From: Nora Mikail-Almassian, RD

A. Nutrition Site Summary

1. **Blaisdell Park (6/20/19): 96%**
Food Safety and Sanitation: Chlorine sanitizer was too strong (REPEAT).
2. **Joslyn Center (6/20/19): 100%**
No issues were noted on the day of monitor.

B. Quality Assurance Meeting

The June QA meeting was held on June 20, 2019 with Christina Delgado, site coordinator, Amy Burchell, Joslyn Nutrition Program Specialist; Teresa Luce, Blaisdell Nutrition Program Specialist; and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

Follow Up Issues:

- 2/8: Tomato pepper salad had no peppers. 3/18: It will be served on March 22nd and evaluated. 4/9 Gina commented salad had a little more pepper but still not enough. Miguel will add more next time and will be reevaluated at next meeting. **5/28: Not Resolved. Had lot of tomato stems per Amy at Joslyn. Will discuss at next meeting with the caterer present. RESOLVED**
- Teresa needs salad dressing/condiment reserve packets as she sometimes runs out for seconds, usually has 5-10 participants asking for seconds. The caterer noted it might be better for the sites to provide their own condiments and dressings to ensure they have enough. He will send extra packets in the meantime until issue is resolved. **5/28: Teresa did not receive extra packets yet. Needs reserves for at least one service. RESOLVED**
- Gina noted sometimes dressing doesn't match with certified menu. She added she prefers packets for better control rather than jars. Miguel suggested to mix salad dressing prior to serving to control serving size. Gina agreed to the idea. However Teresa added some participants do not use dressing. All agreed to use packets of dressings and condiments for portion control. Will be evaluated at next meeting. **5/28: Amy stated proper dressing was served with salad. Will be reevaluated at when the caterer is present. RESOLVED**
- Amy, Joslyn, reported hamburgers on March 28th were overcooked, with top half slightly burnt. However, there were no complaints from participants. The caterer said he will check with cook to be more careful in the future. Will be re-evaluated at next meeting. **5/28: Per Amy at Joslyn burgers were served Thursday, half were scorched black, a participant brought it back. Luckily the numbers of participants were low and had enough for all. Teresa, Blaisdell, said hers was fine. Need to discuss with the caterer at next meeting. RESOLVED**

- Gina reported pineapple mango usually arrives in the low 30's and almost freezing cold. The caterer explained mango comes frozen so it's mixed with the pineapple and left out to defrost. Gina suggested to defrost for a longer duration. Will be reevaluated next meeting. **5/28: Amy said pineapple still arrives frozen at 29°. Teresa reported same issue at Blaisdell. Will discuss with the caterer at next meeting. RESOLVED**
- Gina and Amy reported one of the chicken pans arrived at 197°F, and was very dry with little sauce. Second pan was ok. The caterer will make sure to check with cook. Will be reevaluated at next meeting. Teresa said hers was ok. **5/28: Teresa reported BBQ chicken on May 21st was very dry, and temped very high, volunteer used the grease as sauce. Per Amy it was ok at Joslyn probably because they received it first. Temp was at 191°, ok to serve. Will discuss at next meeting in when the caterer is present. RESOLVED**
- Flatware for Teresa was not good quality. Will discuss with the caterer at next meeting. **Discussed and RESOLVED with caterer.**
- Plasticware doesn't come on time per Amy. Need to establish a delivery timeline for orders. **RESOLVED. Caterer was notified and issue was solved.**
- Food arriving at acceptable temps for both facilities.

New Issues

- Participant hated the Pea soup on May 22nd per Amy at Joslyn. (notes from participants: bland, no flavor, watery). However they liked the butternut squash soup. **Will evaluate next month when served again.**
- Chicken wine sauce was ok on May 10th for Joslyn.
- Per Teresa sometimes food comes heated unevenly, lasagna, chicken trays, Spaghetti turkey, and omelet, and she thinks it probably happens in transport truck because the trays seemed to be tilted. Will mention the issue to the caterer at next meeting. Discussed with caterer and he is working to solve the issue.
- Quiche served on 4/26 was burned for Blaisdell, had to scrape it off. Will mention to the caterer at next meeting. Teresa stated she already contacted the caterer on the day of delivery and will monitor when served next time. Was served June 19th and it was much better. **RESOLVED.**
- Teresa stated that the caterer usually sends few extra servings in case of emergency which is working great.
- SER jobs for seniors program started again and new employees are on board. Both sites glad with the number of volunteers attending.
- Teresa stated no temp. issues were noted and she is usually resolving issues with caterer right away.
- Amy stated no temp issues were noted, and all was good for Joslyn,
- Amy reviewed the comments written by participants at Joslyn: Spaghetti turkey was good. Beef taco on May 1st was too salty. Fish did not have enough lemon. Participants really enjoyed the honey mustard chicken. Pea soup will be re-evaluated next time when served. May 9th hamburger was great.
- Christine questioned the grain content for week 4: taco salad + whole grain roll + oatmeal cookie. Discussed with RD and caterer and decided to keep as is.
- Week 1 Wednesday, corn had to be removed from the menu; it was copied and typed mistakenly on new menu from previous fiscal year. RD signed for removal.

- Teresa reviewed comments written by participants at Blaisdell: liked the honey mustard chicken. Needed more sauce on bbq. Tuna salad was a little dry and participants were asking for extra mayo. Miguel will send some extra servings of mayo.
- Christina stated participants are due to fill out new universal intake forms and asked if new forms are available. RD stated will check if new forms are available and let them know.
- Christina also asked about the data sheet whether it is required to record the number of meals denied. RD will verify and inform them of the proper procedure.
- Nora, RD, reviewed the health and fire inspection procedures.



City of Claremont

Monthly Summary Report: July 2019

To: Jen Hele, Program Supervisor
Christina Delgado
Teresa Luce
Amy Burchell
From: Nora Mikail-Almassian, RD

A. Nutrition Site Summary

1. **Blaisdell Park (7/9/19): 100%**
No issues were noted on the day of monitor.
2. **Joslyn Center (7/9/19): 100%**
No issues were noted on the day of monitor.

B. Quality Assurance Meeting

The July QA meeting was held on July 10, 2019 with Christina Delgado, site coordinator, Amy Burchell, Joslyn Nutrition Program Specialist; Teresa Luce, Blaisdell Nutrition Program Specialist; and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

Follow Up Issues:

- 6/20: Participants hated the Pea soup on May 22nd per Amy at Joslyn. (notes from participants: bland, no flavor, watery). However, they liked the butternut squash soup. **7/10: Not served yet in June, will evaluate at next QA meeting.**
- 6/20: Per Teresa sometimes food comes heated unevenly, lasagna, chicken trays, Spaghetti turkey, and omelet, and she thinks it probably happens in transport truck because the trays seemed to be tilted. Will mention the issue to the caterer at next meeting. Discussed with caterer and he is working to solve the issue. **7/10: Miguel checked with driver and fixed the issue. Food arriving evenly heated. RESOLVED.**
- 6/20: Quiche served on 4/26 was burned for Blaisdell, had to scrape it off. Will mention to the caterer at next meeting. Teresa stated she already contacted the caterer on the day of delivery and will monitor when served next time. **7/10: It was served June 19th and was much better. RESOLVED.**
- 6/20: Tuna salad was a little dry and participants were asking for extra mayo. Miguel will send some extra servings of mayo. **7/10: Will be served today, and Miguel arranged to send extra mayo. RESOLVED.**
- 6/20: Christina stated participants are due to fill out new universal intake forms, and asked if new forms are available. RD stated will check if new forms are available and let them know. **7/10: Nora, RD, confirmed no new UIFs required, will continue using the same forms. RESOLVED.**
- 6/20: Christina also asked about the data sheet whether it is required to record the number of meals denied. RD will verify and inform them of the proper procedure. **7/10: Nora, RD informed site managers that no official form is needed for CNS;**

only required to make a note of the denied participants. Christina will ask the county program monitor if any additional forms are required for the county.

New Issues

- 7/10: Miguel stated oranges were served instead of cantaloupe on the 8th as he did not receive cantaloupe for that day. He will also serve tangelo on Wednesday instead of oranges. Hopes to have cantaloupe or similar fruit with vitamin A for next serving.
- 7/10: Amy, Joselyn, stated all temps, orders, food were good for June. No issues for Teresa at Blaisdell were noted either.
- 7/10: Teresa stated she is ordering consistant amounts of meals, sometimes has enough for seconds, which is working great.
- 7/10: Amy stated participant numbers are back up again. Trying to predict trends, and usually goes by the meal; for example, on the days chicken parmesan or spaghetti meatballs are served more participants attend. She also usually has enough for seconds.
- 7/10: Amy stated on June 7th the green salad came at 49°F, and she did not serve it as couldn't bring temp down. Also chocolate pudding came at high temp 50°F, and she decided not to serve either as they couldn't bring the temps down, Teresa also mentioned hers came at 41°F on that same day, which was higher than usual. Miguel said he will place salads in thinner pans to help keep cool. He also suggested to send cans of pudding for emergency. Amy and Teresa agreed. Amy added she had extra cans of mandarin oranges and will give some to Teresa for emergency.
- 7/10: Teresa reviewed participants comments; the only thing they all complained about was that hamburger was extra greasy. Miguel said not much they can do about that. Participants loved the 4th of July hot dogs and the salads.
- 7/10: Amy reviewed participants comments at her site and stated she did not receive complaints about hamburgers. She added the fish on June 7th was excellent, beef taco and flour tortillas were okay. However, butternut squash soup had bad reviews on June 25th, participants commented that it was bland. Miguel said the cook forgot to add the diced pieces of squash they usually do, and that probably was the reason why it tasted that way. He will make sure they are added in the future.

CLAREMONT EXCURSIONS
Tuesday, July 23, 2019 Meeting Minutes
3:00 p.m., Joslyn Center

Present: Dorcia Bradley, John Bradley, Lisa Donnell, Maury Feingold, Robin Leonhard, Diana Smith, Cindy Sullivan and Cheryl Zawicki

Absent: Linda Scott

1. **Minutes.** The June 25 meeting minutes were approved.

2. **Completed Excursions**
 - July 19 - Hugh Jackman at the Hollywood Bowl. Chaperones were Lisa, Cindy and Cheryl.
 - 91% excellent, 9% good
 - 79% female
 - 7% under 60, 18% in 60s, 57% in 70s, 18% in 80s or over
 - 58.9% from Claremont; 10.7% from Upland; 8.9% from Pomona and La Verne; 7.1% from Rancho Cucamonga; 3.6% from Ontario; 1.8% from Glendora
 - Negative Comments: Make sure you let people know to buy their own food, there are an awful lot of people; a little crazy getting back to the bus; maybe we should have left earlier; would like to have more time to eat; air conditioning was not working well in our area; crowds were overwhelming, city and bus company did great job but traffic and pedestrians were too much; leave earlier to allow more time to eat; difficult getting back to the bus after the show
 - Positive Comments: Well organized; great; excellent; very accommodating with my mom and her wheelchair, great organization and keeping everyone together and informed; comfortable, convenient, well planned, staff was helpful and ready for any emergency...amazing staff; very well organized, wonderful experience; everything was so well planned and executed, Roger the bus driver was exceptional, Hugh Jackman was fantastic, well organized; this was the best show I have seen at the Bowl; everything was perfect; two thumbs up for cushions, aisle seat, great show; the variety in his show and the personal way he related to the audience was such a wonderful surprise, very inspiring, thank you, chaperones, and Roger for this delightful trip; I loved it; fabulous show, chaperones showed evidence of careful planning and attention to detail which contributed to the evening's success; thank you for coordinating this; best show I've ever seen at the Bowl, thank you for the flags and good directions; well organized, great performance; loved the performance; fantastic show
 - Other Comments: I want to go where Hugh went!
 - Medical issue: One guest was slumped in her seat with her head down on her chest, and her seatmate could not get a response. Hollywood Bowl medics arrived as she became responsive, and they took her to the first aid room where the medics monitored her heart and blood pressure. She was released in a wheelchair and was able to enjoy the rest of the concert. The Bowl staff handled the situation efficiently. An incident report was completed the next day.
 - Suggestions for future: The long walk from the bus to the venue with steep inclines needs to be emphasized in publicity (2.5 miles for the whole evening). Because it is a difficult walk for many seniors and the crowd can be overwhelming, we should continue to have three chaperones. The seats (N3, Rows 7-11) were too far from exit. Seats in 2017 (D, Rows 4-11) had better access.
 - Emails were sent to 527 addresses on July 22 about the registration changes and September, October, November and December trips.

3. **2019 Excursions.** The next registration day (September through December trips) is August 14 for Claremont residents and August 15 for everyone. Only two people can register at one time.
 - August 6 - Pageant of the Masters (\$80). 56 tickets have been sold and 7 are on the wait list. Chaperones are Dorcia and Lisa.
 - September 18 - Neon Tour of Los Angeles and dinner on own at Grand Central Market (\$75). 52 tickets will be available. Chaperones are Robin and Linda.
 - October 24 - Palm Springs Mid-Century Modern Tour with PS Architecture Tours and lunch on own at Sherman's (\$60). 44 tickets will be available. Chaperones are John and Cindy.
 - November 19 - Whale Watching from Dana Point (\$80). 47 tickets will be available. Chaperones are Dorcia (replacing Diana) and Cheryl (replacing Nancy).
 - December 12 - Bus to Fullerton, Amtrak to San Diego, Coronado Hotel Tour and bus back to Claremont. This trip has an early refund deadline due to Amtrak's need for an early manifest. Chaperones are Linda and Diana.

4. **2020 Excursions.** These trips were tentatively assigned months. The committee is still gathering additional information.
 - January - Tucker Tours' Route 66 with lunch at North Woods
 - February - Caltech Tour or Tour of Pasadena
 - March - Game Show Taping (Jeopardy)
 - April - Chicago at Segerstrom, April 14-19
 - May - Disney Concert Hall or Dorothy Chandler
 - June - Tucker Tours' Sweet and Savory
 - July - Grammy Museum
 - August - Peterson Automotive Museum
 - September - Tucker Tours' Iconic Eats
 - October - Tucker Tours' Calico Ghost Town
 - November - Los Angeles Art District Tour
 - December - Museum of Latin American Art, lunch at Gladstone's and Rancho Los Alamitos
 - Optional tours in case of cancellations: Sunnylands, Malibu Tile Museum, Adamson House & Malibu Lagoon Museum, Dodger Stadium Tour or Game, or Holiday Boat Parade

5. **Other Business**
 - Monthly hours were recorded.
 - Accessibility information needs to be published in The Clicks and emails if there is something that would hinder wheelchairs, walkers and canes.
 - There was a discussion about new committee members.
 - The following emergency procedures were reviewed, but the committee would like more information about the City's and Inland Empire's liability.
 - If someone has a medical issue, one chaperone needs to call 911 or get assistance from medics at the venue.
 - One chaperone will need to accompany the guest to the hospital, if the guest is not with a spouse or friend. The other chaperone will handle the rest of the excursion alone if the first chaperone is elsewhere.

6. **Committee on Aging.** The next Mingle & Munch is September 13, A Night to Remember.

Adjournment. The meeting was adjourned at 4:30.

Our next meeting is Tuesday, August 27.

CLAREMONT EXCURSIONS
Tuesday, August 27, 2019 Meeting Minutes
3:00 p.m., Joslyn Center

Present: Dorcia Bradley, Lisa Donnell, Maury Feingold, Robin Leonhard, Linda Scott and Cindy Sullivan
Absent: John Bradley, Diana Smith and Cheryl Zawicki

1. **Minutes.** The July 23 meeting minutes were approved.

2. **Completed Excursions and Emails**
 - August 6 - Pageant of the Masters. Chaperones were Dorcia and Lisa.
 - 94% excellent, 6% good
 - 87% female
 - 2% under 60, 13% in 60s, 63% in 70s, 23% in 80s or over
 - 60.7% from Claremont; 7.1% from Pomona, Rancho Cucamonga and La Verne; 3.6% from Upland, Montclair, Chino Hills and Glendora; 1.8% from Whittier and Orange
 - Negative Comments: Theme of Pageant wasn't the most exciting
 - Positive Comments: Convenient bus location; well organized, outstanding performance, great bus driver; great performance; great trip; great; very nice; all went smoothly; well organized; best ever; great, loved it; I thoroughly enjoyed myself; well organized, good group to travel with; very nice, also liked time on our own to explore; very enjoyable; nice, appreciated bus driver who kept the bus open; I had fun; really enjoyed it; positively fun; nice seats, Roger is nice bus driver, fantastic group, excellent hostesses; well organized, leaders were well informed, show was excellent; fun, trolley ride, Cliffs was great restaurant, great show; extremely organized, love all the follow-up by Christina Delgado and Excursions Committee, very attentive; very good; good bus driver, excellent show; well planned; as always, well organized and enjoyable.
 - Follow-up: The committee talked about ways to expedite the check-in process in the hot weather. Also, they were reminded that Cindy will be purchasing all snacks and water, a decision that was made last October.
 - Emails were sent to 530 addresses on August 10 with a flyer about the September, October, November and December trips.

3. **2019 Excursions.** Registration on August 14 for Claremont residents went smoothly.
 - September 18 - Neon Tour of Los Angeles and dinner on own at Grand Central Market (\$75). All 52 tickets were sold in one hour; there are 20 on the wait list. Chaperones are Robin and Linda.
 - October 24 - Palm Springs Mid-Century Modern Tour with PS Architecture Tours and lunch on own at Sherman's (\$60). All 44 tickets were sold in 40 minutes; there are 30 on the wait list. Chaperones are John and Robin (replacing Cindy).
 - November 19 - Whale Watching from Dana Point (\$80). All 47 tickets were sold in one week; there are 6 on the wait list. Chaperones are Dorcia (replacing Diana) and Cheryl (replacing Nancy).
 - December 12 - Bus to Fullerton, Amtrak to San Diego, Coronado Hotel Tour and bus back to Claremont. This trip has an early refund deadline due to Amtrak's need for an early manifest. All 56 tickets were sold in 50 minutes; there are 51 on the wait list. Chaperones are Linda and Diana.

4. **2020 Excursions.** Trips were reviewed again and re-assigned. The committee is still gathering additional information.
- January - Tucker Tours' Calico Ghost Town
 - February - Caltech Women's Club Tour, lunch and tour of Pasadena with docent from Pasadena Heritage
 - March - Tucker Tours' Sweet and Savory
 - April - Chicago at Segerstrom, April 14-19
 - May - Disney Concert Hall (Dudamel conducting), possibly May 22 at 11:00 a.m.
 - June - Game Show Taping (Jeopardy or Wheel of Fortune); more information will be available in October
 - July - Grammy Museum combined with something else, possibly Staples Stadium
 - August - Peterson Automotive Museum and lunch at Farmer's Market
 - September - Tucker Tours' Iconic Eats or Comfort Food Tour
 - October - Rancho Los Alamitos in Long Beach, lunch at Gladstone's and possibly a tour of the Japanese Garden at Cal State Long Beach
 - November - Los Angeles Art District Tour
 - December - Sunnylands or repeat of the Coronado trip because of the large wait list
 - Optional tours in case of cancellations: Malibu Tile Museum, Adamson House & Malibu Lagoon Museum, Dodger Stadium Tour or Game, or Holiday Boat Parade
 - New Tucker Tours were reviewed as well as others that were suggested.
5. **Other Business**
- Monthly hours were recorded.
 - Christina reported on these emergency procedures that are followed by staff, which should be followed by our chaperones as well:
 - Call 911 or get medical help at a venue if necessary. When ambulance arrives, the guest can make the decision to follow instructions from the paramedics.
 - Let staff know about the situation if it happens during office hours.
 - Always carry the mini first aid kit and emergency forms with contact information.
 - Chaperones are not required to accompany guest to the hospital, but might want to consider it if the guest is alone and if they have not been able to reach the contact number on the form.
 - Take detailed notes to help with the preparation of the incident report (i.e., time of incident, time call was placed, facts of what happened, what hospital, etc.). Staff will fill out the report from these notes.
 - Suggestions for new committee members were given.
6. **Committee on Aging.** The next Mingle & Munch is September 13, A Night to Remember.

Adjournment. The meeting was adjourned at 4:35.

Our next meeting is Tuesday, September 24.

City of Claremont
Claremont Senior Foundation Fund Worksheet
FY 2019-20

Bal Sheet 110-225

	Date	Description	Deposits Received	Expenditure Amount	Actual Cash Available	Comments
1		CSF to City	FY 18-19 Balance			
2	7/26/19	Chair Expense	Farewell Gift to Outgoing Chair	\$50.00		
3	7/16/19	Program Enhancements	Water Tempering Kit	\$474.75		
4	7/3/19	CSF to City	Annual Campaign Project Funds	\$35,000.00		
5	8/26/19	Excursions	Reimbursement to Cindy Sullivan	\$171.92		
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\$35,000.00	\$696.67	\$34,303.33
YTD Deposits	YTD Expenditures	Available Funds