

# CLAREMONT COMMITTEE ON AGING SPECIAL MEETING AGENDA

*"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."*

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Joslyn Center  
660 North Mountain Avenue  
Claremont, CA 91711



Wednesday  
January 15, 2020  
12:00 p.m.

## COMMITTEE MEMBERS

**BARBARA MOWBRAY**  
CHAIR

**ARLENE ANDREW**  
VICE CHAIR

**NANCY AMBROSE**

**LINDA CHAVEZ**

**PAT COYE**

**MONICA CROW**

**MIKE ESCHLEMAN**

**GERALD GOLDMAN**

**CHARLENE HAZELTON**

**ROBIN LEONHARD**

**LYNNE MARSENICH**

**LYNNE MATUTE**

**JOSE MONTENEGRO**

**ANENA O'BRIEN**

**WILLIAM REED**

**RAUL RODRIGUEZ**

**KAREN ROSENTHAL**

**NANCY BROWER (C&HS)**

**FLOY BIGGS (AN)**

**DON PATTISON (CSF)**

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## **CALL TO ORDER**

## **ROLL CALL**

## **CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS**

## **PUBLIC COMMENT**

The Committee on Aging has set aside this time for persons in the audience to comment on items that ARE NOT LISTED ON THIS AGENDA, but are within the jurisdiction of the Committee on Aging. Members of the audience will later have the opportunity to address the Committee on Aging regarding ALL OTHER ITEMS ON THE AGENDA at the time the Committee on Aging considers those items.

At this time, the Committee on Aging will take public comment for 30 minutes. Public Comment will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time restriction.

The Brown Act prohibits the Committee on Aging from taking action on oral requests relating to items that are not on the agenda. The Committee on Aging may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

The City requests, but does not require, speakers to identify themselves. When you come up to speak, please state your name unless you wish to remain anonymous. Each speaker will be allowed four (4) continuous minutes.

## **CONSENT CALENDAR**

All matters listed on the consent calendar are considered to be routine. The Committee on Aging may act on these items by one motion following public comment. Only Committee Members may pull an item from the consent calendar for discussion.

Now is the time for those in the audience to provide public comment on the consent calendar. Each speaker will be allowed four (4) continuous minutes to comment on items on the consent calendar.

1. COMMITTEE ON AGING MEETING MINUTES FROM NOVEMBER 13, 2019.

Recommendation: Approve and file.

2. CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR OCTOBER AND NOVEMBER, 2019.

Recommendation: Receive and file.

3. EXCURSIONS MINUTES FOR NOVEMBER AND DECEMBER, 2019.

Recommendation: Receive and file.

4. CLAREMONT SENIOR FOUNDATION, INC., FRIENDS BUDGET TRACKING FY 2019-20.

Recommendation: Receive and file.

## **ADMINISTRATIVE ITEMS**

5. CLAREMONT SENIOR PROGRAM 2019 ACCOMPLISHMENTS (ORAL REPORT)

Recommendation: Receive a report.

6. SILVER PLATTERS/CSF FRIENDS CAMPAIGN (ORAL REPORT)

Recommendation: Receive a report on the 2019-20 fundraising campaign and the Silver Platters initiative.

7. AD HOC COMMITTEE UPDATE (ORAL REPORT)

Recommendation: Receive a report from the Membership Ad Hoc Committee.

8. APPOINTMENT OF NOMINATING COMMITTEE (ORAL REPORT)

Recommendation: Receive an oral report from the Committee on Aging Chair who will appoint the 2020 Nominating Committee per the COA Policies and Procedures adopted November 2016. The Committee shall consist of five individuals, one of whom shall be the Chair of the COA, and at least one who is not a member of the COA.

9. CHAIR REPORT (ORAL REPORT)

Recommendation: Receive a report from the Committee on Aging Chair.

10. CITY COUNCIL REPORT (ORAL REPORT)

Recommendation: Receive a report from the City Council representative.

11. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT (ORAL REPORT)

Recommendation: Receive a report from the Community and Human Services Commission representative.

12. HUMAN SERVICES DEPARTMENT REPORT (ORAL REPORT)

Recommendation: Receive a report from Human Services staff.

13. ROUNDTABLE REPORT (ORAL REPORT)

Recommendation: Receive a report from individual Committee Members.

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

ADJOURNMENT

**THE NEXT MEETING OF THE COMMITTEE ON AGING WILL BE ON MARCH 11, 2020 AT 12:00 P.M. IN THE WEINBERGER WING AT THE JOSLYN CENTER, 660 NORTH MOUNTAIN AVENUE, CLAREMONT.**

I, JENNIFER HELÉ, HUMAN SERVICES SUPERVISOR OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, AND THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, ON JANUARY 9, 2020 PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

PLEASE NOTE: MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE COMMITTEE ON AGING AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE ALEXANDER HUGHES COMMUNITY CENTER AT 1700 DANBURY ROAD, CLAREMONT, MONDAY THROUGH FRIDAY, 9 AM – 5 PM. SUBJECT MATERIALS WILL BE MADE AVAILABLE ON THE CITY WEBSITE AS SOON AS POSSIBLE - [WWW.CI.CLAREMONT.CA.US](http://WWW.CI.CLAREMONT.CA.US). FOR MORE INFORMATION, PLEASE CALL THE HUMAN SERVICES DEPARTMENT AT 909-399-5490.

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.**

Post Through: January 16, 2020

**COMMITTEE ON AGING MEETING  
MINUTES**

Wednesday, November 13 – 12:00 p.m.  
Joslyn Center  
600 N. Mountain Ave., Claremont, CA, 91711

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**CALL TO ORDER** Chair Mowbray called the meeting to order at 12:06 p.m.

**ROLL CALL**

**PRESENT** MOWBRAY (CHAIR), AMBROSE, COYE, ESCHLEMAN, GOLDMAN, HAZELTON, LEONHARD, MONTENEGRO, REED, RODRIGUEZ, ROSENTHAL, BROWER (C&HS), BIGGS (AN)

**ABSENT** ANDREW (VICE CHAIR), CHAVEZ, CROW, MARSENICH, MATUTE, O'BRIEN, PATTISON (CSF)

**ALSO PRESENT** Erika Cardenas, Mobility Manager, Pomona Valley Transportation Authority  
Christina Delgado, Claremont Senior Program Site Coordinator  
Jennifer Helé, Claremont Senior Program Supervisor  
Larry Schroeder, City Mayor Pro Tem

**CEREMONIAL MATTERS, PRESENTATIONS, and ANNOUNCEMENTS**

There were no ceremonial matters, presentations, or announcements.

**PUBLIC COMMENT**

Chair Mowbray invited public comment.

Erika Cardenas, Mobility Manager at Pomona Valley Transportation Authority (Claremont Dial-a-Ride, Get About), announced that they currently have an RFP out for new contractors for 2020 to redesign their service. Goals include reducing riders' wait times and addressing overflow of service.

**CONSENT CALENDAR**

Chair Mowbray invited public comment on the Consent Calendar.

There were no requests to speak.

**Routine Administrative Items**

1. **COMMITTEE ON AGING MEETING MINUTES FROM SEPTEMBER 11, 2019**  
Approved and filed.
2. **RECEIPT OF CONSULTING NUTRITION SERVICES AND QUALITY ASSURANCE MONTHLY SUMMARIES FOR AUGUST AND SEPTEMBER, 2019**

Received and filed.

3. RECEIPT OF EXCURSIONS MINUTES FOR SEPTEMBER AND OCTOBER, 2019  
Received and filed.

4. RECEIPT OF CLAREMONT SENIOR FOUNDATION, INC. FRIENDS BUDGET TRACKING  
FY 2019-20  
Received and filed.

***Committee Member Eschleman moved to approve the consent calendar, seconded by  
Committee Member Rodriguez, and carried on a vote as follows:***

**AYES:**        ***Committee Member – Mowbray, Ambrose, Coye, Eschleman, Goldman,  
Hazelton, Leonhard, Montenegro, Reed, Rodriguez, Rosenthal, Brower,  
Biggs***

**NOES:**        ***Committee Member – None***

**ABSENT:**     ***Committee Member – Andrew, Chavez, Crow, Marsenich, Matute, O’Brien,  
Pattison***

## **ADMINISTRATIVE ITEMS**

### 5. SILVER PLATTERS/CSF FRIENDS CAMPAIGN

Senior Program Supervisor Jennifer Helé thanked Committee Members that were able to make it to the “thank you” reception at Blaisdell on October 29. At the reception, staff and dignitaries were able to thank donors of the Claremont Senior Foundation’s Friends Campaign of 2018-19, give attendees a progress update, and take a look at the next campaign goal.

The 2019-20 Friends Campaign, which will focus on remodeling the Blaisdell kitchen, will have a fundraising goal of \$100,000. Campaign letters will be sent out in the coming weeks. In conjunction with the traditional mailers, the Senior Program will also be launching a “Silver Platters” fundraising channel to support the 2019-20 campaign. This allows diners at local restaurants to “round up” their bill for the campaign, and a few businesses have already pledged their participation.

The Claremont Senior Foundation, Inc. recently submitted a grant application to the Claremont Community Foundation for \$50,000, which is the highest amount that can be applied for. Human Services Director Anne Turner is also meeting with other vendors and community partners to try to secure other grants and large donations for the 2019-20 campaign.

### 6. AD HOC COMMITTEE UPDATE

Committee Member Coye said that the Membership Ad Hoc Committee does not have an update at this time but will provide the Committee with an update at the January meeting.

### 7. CHAIR REPORT

Chair Mowbray recently attended a Claremont Senior Foundation, Inc. board meeting and reported that the Foundation is supportive of the 2019-20 Friends Campaign goal.

She also congratulated the Senior Program on a job well done at the Fall Information Fair & Flu Shot Clinic on October 16.

#### 8. CITY COUNCIL REPORT

Mayor Pro Tem Larry Schroeder reported on Measure CR not passing in the Claremont Special Election, which means that a sales tax increase will not be initiated. He noted that the election result means there may be potential cuts to the City budget.

He reported that the Foothill Boulevard Master Plan's project construction will be complete by January 2020.

Blaisdell Park had an unveiling of its new playground equipment on November 7. The improvements were fully funded by a grant.

At their meeting on December 10, City Council will have its yearly reorganization.

He reported that the City of Pomona is currently conducting a zoning overlay for retail cannabis sales, and some of the zoned areas are located in North Pomona. There is some concern about the potential proximity of cannabis retailers to Claremont, particularly on Foothill Blvd.

#### 9. COMMUNITY AND HUMAN SERVICES COMMISSION REPORT

Commissioner Nancy Brower reported on some of the City's successful recent events, including the City Yard Open House on October 12; Blaisdell Park playground unveiling; and Halloween Spooktacular on October 31. She noted that Commissioners will be serving up food at the Youth Program's annual Thanksgiving dinner.

#### 10. HUMAN SERVICES DEPARTMENT REPORT

Supervisor Jennifer Helé announced that the regularly scheduled Committee meeting in January will be cancelled, and a Special Meeting will be held on Wednesday, January 15. She also announced that the Senior Program will once again be closed for the holidays (12/23/19-1/3/20), but that the Elderly Nutrition Program will still operate during those two weeks (except for Christmas Day and New Year's Day).

She shared that the Department's Holiday Promenade & Tree Lighting Ceremony will take place on Friday, December 6 at the Depot and City Hall.

She thanked the Committee Members who volunteered at the Fall Information Fair & Flu Shot Clinic.

She reported that, as a result of Document Shredding Day on November 12, 157 items and \$855 were collected as donations for the Inland Valley Hope Partners' Food Pantry in exchange for the free service. She also reported that the Senior Program's annual Thanksgiving Food Drive, which supports Hope Partners, is collecting food and toiletry items the whole month of November at five sites.

Senior Program Site Coordinator Christina Delgado announced that the annual Holiday Party will take place on December 4. She asked Committee Members to consider volunteering at the event or to donate raffle gifts.

#### 11. ROUNDTABLE REPORT

Committee Member Biggs announced that after forty-four years, Community Senior Services has officially changed their name to AgingNext. The non-profit organization will continue offering their six primary programs (under different names), and in particular, they are in the process of revamping their volunteer driver program in partnership with Pomona Valley Transportation Authority. She also reported that AgingNext presented on November 12 at an After Work event.

Committee Member Rodriguez reported that Claremont Meals on Wheels has been able to incorporate almost twenty Pomona residents into their service area following the Pomona Meals on Wheels' closure. He also announced that Kiwanis will host a Christmas Party at the Claremont Villas.

Committee Member Leonhard announced upcoming Senior Excursions, which include:

- Whale Watching on November 19
- Amtrak Surfliner to Coronado on December 12
- Calico Ghost Town tour on January 28
- Wheel of Fortune taping on February 6
- Sweet & Savory Tour of LA on March 24
- *Chicago* at Segerstrom Center of the Arts on April 18

Committee Member Reed reported that Claremont McKenna College is conducting a research study on classic electrophysiology. He handed out flyers for anyone interested in participating in the study.

#### ADJOURNMENT

The meeting was adjourned at 12:54 p.m.

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Barbara Mowbray  
Chair

ATTEST:

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Christina Delgado  
Site Coordinator





# City of Claremont

## Monthly Summary Report: October 2019

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To: Jen Hele, Program Supervisor  
 Christina Delgado  
 Teresa Luce  
 Amy Burchell  
 From: Nora Mikail-Almassian, RD

### A. Nutrition Site Summary

1. **Blaisdell Park (10/10/19): 95%**  
Facility: SDS annual training is overdue.  
Food Safety and Sanitation: Chlorine sanitizer was too strong.  
Menu and Temperature Records: Marinated tomatoes served at elevated temperature.
2. **Joslyn Center (10/10/19): 100%**  
 No issues noted on the day of monitor.

### B. Quality Assurance Meeting

The October QA meeting was held on October 10, 2019 with Christina Delgado, site coordinator, Jen Hele, Program Supervisor, Amy Burchell, Program Specialist Joslyn, Teresa Luce, Program Specialist Blaisdell, Miguel Gomez, Trio Representative, and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

#### Follow Up Issues:

- 8/7: Staff indicated that the vegetables sometimes arrive at 155°F, which are low. The caterer explained vegetables are ok to be at the lower range because if overcooked they will become mushy. He added they need to keep the steamer at lower temperature so it doesn't overcook. Members of the meeting inquired about food temps and safety. RD provided information and clarification regarding temps of foods at arrival and until time of serving. 9/10: Staff indicated that squash arrived overcooked; RD reminded not to keep warm at high temperature to avoid further cooking. Will discuss further at next meeting when the caterer is present. **10/10: Per staff, squash was delivered overcooked again, the caterer stated he will be more careful in the future. Will re-evaluate at next meeting. Not Resolved.**
- 8/7: Staff stated that there was quite a bit of food waste last month because of decreased attendance, probably due to hot weather. Staff also added that foods arrived at higher temperature ranges several times. For example, beef taco salad on 7/22 arrived at 54°F, it was rejected and not served. Other salads on different dates were over 41°F upon arrival. The caterer stated he will be extra cautious with salad temps and discuss with driver as well. Staff indicated that would like a back-up plan in case food is not within temperature guidelines. The caterer said to inform him personally immediately, not the driver, and he will try to resolve the issue right away. Will follow up with food temps at next meeting. **10/10: Caterer stated the site**

**needs to have emergency food and backup plan per agency policy and/or call him immediately when there is shortage. RD added no food should be purchased from outside without prior notice to caterer and approval from agency. Caterer stated he will send Mandarin oranges and pudding in case side dish shortages occur. Will follow up at next meeting.**

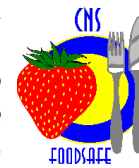
- 9/10: Staff indicated that sometimes salads come without dressing, or not enough dressing, and inquired to obtain backup dressing packets. This issue was already discussed in previous meetings but was not applied. Staff added some seniors refuse to eat the salad with little or no dressing. Will discuss with the caterer at the next meeting. **10/10: Caterer stated he sent extra dressing in the past as agreed but apparently the supply finished; he will send an extra box as backup. RESOLVED.**
- 9/10: Staff stated the Brussels sprouts that was served for the first time at the sites was undercooked and hard, and that many seniors complained. RD suggested to either purchase frozen Brussels sprouts, cut them, or remove the stems. Will discuss the possibilities with the caterer at the next QA meeting. **10/10: Caterer informed he was able to find mini frozen Brussel sprouts which was easier to prepare and cooked well. RESOLVED.**
- 9/10: Staff noted that the cucumber in the salad served on 8/1 was bitter. The caterer was notified. Will follow up at next QA meeting. **10/10: Staff stated no new issues with salad. RESOLVED.**
- 9/10: Staff indicated that a participant was frustrated due to the multiple substitutions of menu items, referring to the sides such as salads and desserts. Staff explained to him that they do their best to follow the set menu. Substitutions occur only when the item is not available, and always provide the same nutritional value. **10/10: Staff stated they did not receive further complaints in that regard. RESOLVED.**

#### New Issues

- 10/10: Staff at Joslyn reported they received new dishwasher through funding, however it did not fit in the space provided, they are looking into solving the problem. They added they were excited about remodeling the kitchen with custom counters up to code, and hopefully will receive new dishwasher. Staff is concerned the process will interrupt the lunch service. Will keep us posted with the plans and when the renovation will start. Caterer stated that in case service is interrupted only 2 weeks of free prepackaged foods will be provided. He added that during the renovation he will discuss the possibility of arriving later, closer to lunch time, to avoid holding time with chaffers. He added dishes may only be rinsed and picked up by driver after lunch. Will discussed further once the project begins.
- 10/10: Staff stated they are also worried to have silverware ready for every service once the dishwasher is replaced, when not enough volunteers to prepare bundles. Will discuss further once dishwasher is in place.
- 10/10: Caterer stated pork suey will be served today as diced pork without bones due to choking danger. Will follow up at next meeting.
- 10/10: Staff reported physical contaminant (twig) was found in the soup. Caterer believes it might be from vegetables. He asked to be notified immediately in the

future and asked to save the object for caterer so he can examine and investigate with the vendor. Staff agreed. **RESOLVED.**

- 10/10: Staff stated no food temp issues were reported for both sites.
- 10/10: Staff added chicken parmesan looked “messy” but tasted ok, no major complaint from participants. Will follow up at next meeting.
- 10/10: Garlic bread was substituted with sour dough, however caterer clarified that this was already updated on the menu, RD signed the change. **RESOLVED.**
- 10/10: Staff stated on Sep. 30 the tomatoes in the tomato pepper salad was frozen, caterer will make sure he discusses with chef. Will follow up at next meeting.
- 10/10: Staff stated on Oct 1st broccoli slaw needed more flavor. Caterer will check and follow up at next meeting.
- 10/10: Staff reported on Sept. 27<sup>th</sup> participants complained about burnt omelet. Caterer will ensure does not occur again. Will evaluate at next meeting.
- 10/10: Blaisdell staff reported that ant issue at the kitchen was serviced and problem **RESOLVED.**
- 10/10: RD informed Blaisdell staff to ensure staff and temporary site supervisors to be aware where SDS and SOP binders are placed, and substitute site managers to have ServSafe in place. Staff agreed. **RESOLVED.**



# City of Claremont

## Monthly Summary Report: November 2019

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To: Jen Hele, Program Supervisor  
Christina Delgado  
Teresa Luce  
Amy Burchell  
From: Nora Mikail-Almassian, RD

### A. Nutrition Site Summary

1. **Blaisdell Park (11/14/19): 96%**  
Facility: **SDS annual training is overdue (REPEAT).**
2. **Joslyn Center (11/14/19): 100%**  
No issues noted on the day of monitor.

### B. Quality Assurance Meeting

The November QA meeting was held on November 14, 2019 with Christina Delgado, site coordinator, Jen Hele, Program Supervisor, Teresa Luce, Program Specialist Blaisdell, Miguel Gomez, Trio Representative, and CNS RD, Nora Almassian, present. The Daily Meal Comments Forms, Menu Evaluations and Nutrition Site Facility Audits were reviewed and the following issues discussed:

#### Follow Up Issues:

- 8/7: Staff indicated that the vegetables sometimes arrive at 155°F, which are low. The caterer explained vegetables are ok to be at the lower range because if overcooked they will become mushy. He added they need to keep the steamer at lower temperature so it doesn't overcook. Members of the meeting inquired about food temps and safety. RD provided information and clarification regarding temps of foods at arrival and until time of serving. 10/10: Per staff, squash was delivered overcooked again, the caterer stated he will be more careful in the future. Will re-evaluate at next meeting. **11/14: Squash was not served yet, however staff reported that vegetables in general are not arriving overcooked. Staff added that on Oct. 24<sup>th</sup> carrots were turned away due to low temp 122°F. The caterer said he was informed by the driver that it was at 138°F and was not notified immediately. Caterer will discuss issue with the cook and driver in regard to vegetable temps and will notify at next meeting.**
- 8/7: Staff stated that there was quite a bit of food waste last month because of decreased attendance, probably due to hot weather. Staff also added that foods arrived at higher temperature ranges several times. For example, beef taco salad on 7/22 arrived at 54°F, it was rejected and not served. Other salads on different dates were over 41°F upon arrival. The caterer stated he will be extra cautious with salad temps and discuss with driver as well. Staff indicated that would like a back-up plan in case food is not within temperature guidelines. The caterer said to inform him personally immediately, not the driver, and he will try to resolve the issue right away. Will follow up with food temps at next meeting. 10/10: Caterer stated the site needs to have emergency food and backup plan per agency policy and/or call him

immediately when there is shortage. RD added no food should be purchased from outside without prior notice to caterer and approval from agency. Caterer stated he will send Mandarin oranges and pudding in case side dish shortages occur. Will follow up at next meeting. **11/14: Caterer suggested frozen meals for emergency that can be kept for 6 months, however staff stated they don't have large freezers to accommodate frozen meals. Mandarin and pudding were sent for emergency side dish as promised. RESOLVED.**

- 10/10: Staff at Joslyn reported they received new dishwasher through funding, however it did not fit in the space provided, they are looking into solving the problem. They added they were excited about remodeling the kitchen with custom counters up to code, and hopefully will receive new dishwasher. Staff is concerned the process will interrupt the lunch service. Will keep us posted with the plans and when the renovation will start. Caterer stated that in case service is interrupted only 2 weeks of free prepackaged foods will be provided. He added that during the renovation he will discuss the possibility of arriving later, closer to lunch time, to avoid holding time with chaffers. He added dishes may only be rinsed and picked up by driver after lunch. Will discussed further once the project begins. **11/14: No new updates.**
- 10/10: Staff stated they are also worried to have silverware ready for every service once the dishwasher is replaced, when not enough volunteers to prepare bundles. Will discuss further once dishwasher is in place. **11/14: No new updates.**
- 10/10: Caterer stated pork suey will be served today as diced pork without bones due to choking danger. Will follow up at next meeting. **11/14: Staff reported that there were no complaints from participants and they liked the meal. RESOLVED.**
- 10/10: Staff added chicken parmesan looked "messy" but tasted ok, no major complaint from participants. Will follow up at next meeting. **11/14: The meal was not served yet. Will update at next meeting.**
- 10/10: Garlic bread was substituted with sour dough, however caterer clarified that this was already updated on the menu, RD signed the change. **RESOLVED.**
- 10/10: Staff stated on Sep. 30 the tomatoes in the tomato pepper salad was frozen, caterer will make sure he discusses with chef. Will follow up at next meeting. **11/14: staff reported there were no complaints. All agreed that frozen pieces are found on top layer due to cold plate. RESOLVED.**
- 10/10: Staff stated on Oct 1st broccoli slaw needed more flavor. Caterer will check and follow up at next meeting. **11/14: broccoli slaw was not served due to recall. Caterer stated he received email from vender for recall therefore replaced with coleslaw until further notice.**
- 10/10: Staff reported on Sept. 27<sup>th</sup> participants complained about burnt omelet. Caterer will ensure does not occur again. Will evaluate at next meeting. **11/14: No complaints reported. RESOLVED.**

#### New Issues

- 11/14: Caterer stated that for next week, Tuesday, potato salad needs to be replaced with macaroni salad because potato order will not arrive until later that week. RD approved. **RESOLVED**

- 11/14: RD clarified to staff that food cannot be portioned when shortage occurs to serve additional participants; they need to refer to site's emergency food policy.
- 11/14: staff stated no meal temp issues were reported. Strawberries however arrived at high temp, and it was a one-time occurrence. Will update at next meeting.
- 11/14: caterer informed staff that inventory including utensils, napkins, plates etc., should only be used for the lunch program as designated and not for special events, as it is creating shortage. Staff agreed. **RESOLVED.**

**CLAREMONT EXCURSIONS**  
**Tuesday, November 26, 2019 Meeting Minutes**  
**3:00 p.m., Joslyn Center**

**Present:** Lisa Donnell, Maury Feingold, Robin Leonhard, Diane Schreiber, Joe Schreiber, Linda Scott, Diana Smith, Cindy Sullivan and Cheryl Zawicki

**Absent:** Dorcia Bradley and John Bradley

New committee member Joe Schreiber was introduced and members shared information about themselves. Diana announced that she was going to take a 6-month leave due to medical reasons. She will let us know when she is able to come back to the committee.

1. **Minutes.** The October 22 meeting minutes were approved.
2. **Completed Excursions and Emails.**
  - October 24 - Palm Springs Mid-Century Modern Tour with PS Architecture Tours and lunch on own at Sherman's. Chaperones were John and Robin. Results of Evaluation Forms:
    - 90% excellent, 10% good
    - 80% female
    - 7% under 60, 11% in 60s, 59% in 70s, 23% in 80s or over
    - 100% from Claremont
    - Comments about tour: Very enjoyable; excellent driving and tour guide; very interesting, excellent driver; great trip, love Palm Springs trips, John and Robin did a great job; excellent trip, especially the guide Trevor O'Donnell, mid-century homes are wonderful; thoroughly enjoyable, excellent guide; loved house visit; very informative; very special to see Lawrence Welk's house; perfect; lots of fun information, loved Welk house tour; Trevor was a great tour guide; it was great; excellent, loved it all - Sherman's, our guide and time on the bus, Lawrence Welk house all wonderful, would love another one just like this to see other architectural styles like Spanish Revival; very well planned and well organized, excellent guides and driver, most enjoyable; well done; tour guide was great, bus driver wonderful, liked the house we visited; enjoyed the history of Palm Springs, so much to see, thank you, we had a lovely day; good learning as we see the area, interesting history; bus driver, John and Robin were good; great overview, loved seeing Welk home from inside; leader of tour FAB!; great driver and docent; house visit was great, nice visit overall
    - Comments about restaurant: Enjoyed the restaurant; Sherman's food is delicious; food was just OK; Deli OK; loved Sherman's; loved Sherman's; love Sherman's; Sherman's was excellent; loved Sherman's Deli;
    - Other Comments: More Tucker Tours (5 comments); planned future trips sound wonderful, good job; more Palm Springs with this guide; would like more time to shop
  - November 19 - Whale Watching from Dana Point. Chaperones were Dorcia and Cheryl.
    - 65% excellent, 35% good
    - 79% female
    - 2% under 60, 24% in 60s, 55% in 70s, 19% in 80s or over
    - 72% from Claremont; 6% from Pomona; 4% from Upland, La Verne and Ontario; 2% from Rancho Cucamonga, Diamond Bar, West Covina and Chino Hills
    - Negative Comments: Sorry that we didn't see any whales or dolphins; waited too long for lunch; no whales but I know it is out of their control; sad we didn't see any whales or dolphins; better time when whales are migrating; no whales; restaurant service took a long time, more servers should be on duty; trip should be better time of year when

whales are migrating; there must be a quicker way to eat and time for a walk, left 20 minutes late - they knew we were coming and what to serve everyone; slow service

- Positive Comments: Well planned, great lunch, boat trip very relaxing and scenic; the view from window of bus was great, dessert was fabulous, very informative lecture on the diverse whales and sea lions, got free ticket to return in best months (February-March); good weather, good food; this trip was well organized - thank you; nice boat ride with great weather; we didn't see whales but a beautiful day, great lunch; all your trips are wonderful; great whale watch and restaurant, super fun day, liked getting the free pass for another whale watch; beautiful weather, great boat trip, lunch was done well; good lunch; wonderful being on the water even if animals didn't show; we didn't see any whales but we had a good time anyway; good organization; free trip tickets was a kind idea; lovely day on the water, appreciated the complimentary ticket, lunch was good
- Notes:
  - At the last minute, we were notified by Stacy, through Christina, that the meal ticket colors needed to be changed. Chaperones checked with the restaurant and not only did they indicate that it was not necessary to change colors, they were told that a reservation did not exist for our group of 47. Luckily they said it wasn't a problem. Upon arrival, they still didn't seem to expect us, which was obvious from the small number of servers and slow service. Questions to Stacey: Why was there the impression that colors had changed and why was there no reservation at the restaurant?
  - The boat last year seemed to be bigger with more room in the front.
  - This trip was scheduled at the last minute which explains the poor timing; it was a replacement for the Bower's Museum that was supposed to have the Terra Cotta Warriors.

3. **2019 and 2020 Excursions.** The Clicks will be emailed November 27, and the City's Recreation Guide will be mailed around December 7. Claremont Excursions flyer with trip information will be emailed December 2. Registration for Claremont residents only is December 10; everyone else is December 11.
- December 12 - Bus to Fullerton, Amtrak to San Diego, Coronado Hotel Tour and bus back to Claremont (\$70/\$60). The trip is sold out (56 spaces), and there are 58 on the wait list. Chaperones are Linda and Cindy (replaces Diana).
  - January 28 (Tuesday) - Tucker Tours' Calico Ghost Town (\$99/\$89). Chaperones are Maury and Lisa.
  - February 6 (Thursday) - Wheel of Fortune. Chaperones are Linda and Lisa.
  - March 24 (Tuesday) - Tucker Tours' Sweet and Savory (\$89/\$79). Chaperones are Linda and Robin.
  - April 18 (Saturday) - Chicago at Segerstrom (\$89/\$79). Chaperones are Cindy and Cheryl.
  - May 22 (Friday) - Dudamel conducts Norman & Prokofiev at Walt Disney Concert Hall (\$99/\$89). Chaperones are Maury and Joe.
  - June - Tour of Pasadena with docent from Pasadena Heritage and lunch. Chaperones are Cindy and Robin.
  - July - Tucker Tours' Beauty and the Beach (Getty Villa and other Santa Monica venues) or Getty Villa arranged independently. Robin will find out more information about Tucker's schedule. Chaperones are Dorcia and Joe.
  - August - Peterson Automotive Museum and lunch at Farmer's Market. Chaperones are John and Diane.



- September - Grammy Museum combined with Fashion Institute of Design and Merchandising Museum (FIDM) and lunch. Chaperones are John and Cheryl.
- October - Rancho Los Alamitos in Long Beach, lunch at Rancho Los Alamitos and tour of the Japanese Garden at Cal State Long Beach. Chaperones are Cindy and Dorcia.
- November - Los Angeles Art District Tour and possible tour of the Lost Spirits Distillery. Chaperones are John and Robin.
- December - To be determined (Sunnylands, Tucker food trip, other options). Chaperones are Maury and Diane.

5. **Other Business**

- Monthly hours were recorded.
- Trip reminders will be emailed one week before the trip's deadline. Only PDF versions will be sent.
- The committee discussed liability issues for guests who take up more than one seat and have limited mobility. These concerns will be reported to staff.
- The committee will give away two trips to Wheel of Fortune at the Senior Holiday Party on December 4. Maury collected donations that will be used to purchase Stater Bros. script that will be raffled at the Senior Holiday Party.
- The priority order for chaperones choosing 2020 trip was established, and members selected trips for the whole year.

6. **Committee on Aging.**

- December 4 - Senior Holiday Party
- December 13 - Mingle & Munch, 'Tis the Season
- A fundraising campaign called Silver Platters will secure funds to renovate Blaisdell Center. When dining at local restaurants, diners will have a chance to add a donation to their bill.

**Adjournment.** The meeting was adjourned at 4:10.

Our next meeting is Tuesday, December 10, 3:00 at Robin's house.

**CLAREMONT EXCURSIONS**  
**Tuesday, December 10, 2019 Meeting Minutes**  
**3:00 p.m., Joslyn Center**

**Present:** Lisa Donnell, Maury Feingold, Robin Leonhard, Diane Schreiber, Joe Schreiber, Linda Scott, Diana Smith, Cindy Sullivan and Cheryl Zawicki

**Absent:** Dorcia Bradley and John Bradley

1. **Minutes.** The November 26 meeting minutes were approved.
2. **Publicity for Next Trips (registration started today, December 10)**
  - The Clicks with trip information was emailed on November 27.
  - Cindy emailed a flyer about the January through April trips to 528 addresses on December 4.
  - The Recreation Guide was supposed to be mailed December 7. Since it had not arrived by the start of registration, many Claremont residents will miss out on the opportunity to register before non-residents. In the future, these dates need to be coordinated better.
3. **2019 and 2020 Excursions.**
  - December 12 - Bus to Fullerton, Amtrak to San Diego, Coronado Hotel Tour and bus back to Claremont (\$70/\$60). The trip is sold out (56 spaces), and there are 56 on the wait list. Chaperones are Linda and Cindy (replaces Diana).
  - January 28 (Tuesday) - Tucker Tours' Calico Ghost Town (\$99/\$89). Chaperones are Maury and Lisa.
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  - November - Los Angeles Art District Tour and possible tour of the Lost Spirits Distillery. Chaperones are John and Robin.
  - December - To be determined (Sunnylands, Tucker food trip, Merry Tuba Christmas Concert at Forest Lawn, LA Zoo Lights, Moonlight Forest at The Arboretum, other options). Chaperones are Maury and Diane.
5. **Other Business**
  - Monthly hours were recorded.
  - The committee gave away two trips to Wheel of Fortune at the Senior Holiday Party on December 4. Maury purchased Stater Bros. script with money donated by our committee. She also gave many raffle items personally.
6. **Committee on Aging.**
  - December 13 - Mingle & Munch, 'Tis the Season

Our next meeting is Tuesday, January 21, 3:00 at Joslyn Center.

**City of Claremont  
Claremont Senior Foundation Fund Worksheet  
FY 2019-20**

Bal Sheet      110-225

	Date	Description	Deposits Received	Expenditure Amount	Actual Cash Available	Comments
1		CSF to City	FY 18-19 Balance			
2	7/26/19	Chair Expense	Farewell Gift to Outgoing Chair	\$50.00		
3	7/16/19	Program Enhancements	Annual Campaign - Water Tempering Kit	\$474.75		
4	7/3/19	CSF to City	Annual Campaign Project Funds		\$35,000.00	
5	8/26/19	Excursions	Reimbursement to Cindy Sullivan	\$171.92		
6	9/9/19	Excursions	Reimbursement to John Bradley	\$21.48		
7	8/27/19	Program Enhancements	Plants for Joslyn	\$48.57		
8	9/10/19	Program Enhancements	Annual Campaign - Washware and Tableware	\$2,602.53		
9	10/15/19	Reimburse to Nancy Farrow	After Work	\$51.74		
10	10/15/19	Reimburse to Pat Coye	After Work	\$46.48		
11	10/25/19	Claremont Print	Annual Campaign Envelopes	\$96.17		
12	11/5/19	Stater Brothers	Program Enhancement - Halloween Candy	\$55.96		
13	11/26/19	Claremont Chamber	Program Enhancement - Holiday Raffle Prizes	\$100.00		
14	11/15/19	Reimburse to Ben Bull	Program Support - Groups	\$172.98		
15	11/27/19	Baker Electric	Annual Campaign - Electrical Panel Upgrade	\$5,226.39		
16	10/15/19	Maine Supply Co.	Annual Campaign - Blaisdell Table Covers	\$304.53		
17	11/13/19	Wolfe's Market	Friends Campaign Donor Reception	\$110.05		
18	11/15/19	Mitylite	Annual Campaign - Blaisdell Tables	\$1,429.09		
19	11/15/19	Claremont Heritage	After Work	\$50.00		
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YTD Deposits	YTD Expenditures	Available Funds