

CLAREMONT CITY COUNCIL

MEETING AGENDA

"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."

City Council Chamber
225 Second Street
Claremont, CA 91711



Tuesday
June 23, 2020
6:30 PM

COUNCILMEMBERS

LARRY SCHROEDER
MAYOR

COREY CALAYCAY

ED REECE

JENNIFER STARK

JED LEANO

Pursuant to the local emergency concerning the COVID-19 virus declared by the City Council of the City of Claremont on March 19, 2020, the Los Angeles County Department of Health's "Safer at Home Order" issued March 19, 2020, and Executive Order N-29-20 issued by Governor Gavin Newsom on March 18, 2020, the following protocols will apply to public participation for the duration of the emergency:

Members of the public will not be permitted to be physically present at meetings. To allow for public participation, the City Council will conduct its meeting through Zoom Video Communications. To participate in the meeting from the comfort of your own home or office, download Zoom on any phone or computer device and copy and paste the following link into your browser to access and participate in the live City Council meeting at 6:30 p.m.: <https://zoom.us/j/256208090> or to only listen from the phone dial (213)338-8477, Webinar ID: 256 208 090.

Members of the public who wish to address the City Council on any matter listed on the agenda or a subject matter within the jurisdiction of the City Council may utilize the following methods. The Council requests, but does not require, the public speakers to identify themselves.

OPTION 1: LIVE COMMENTS - Through Zoom, someone wishing to speak may virtually "raise your hand". Wait to be called upon by the City Clerk, and then you may provide verbal comments for up to 4 minutes.

OPTION 2: E-MAIL - Public comments may be sent via email to the City Clerk's office at sdesautels@ci.claremont.ca.us or jcostanza@ci.claremont.ca.us. All emails received before 5:30 p.m., will be distributed to the City Council, imaged into the City's document archive system, and read into the record (up to 4 minutes).

OPTION 3: MAIL - Public comments may be mailed to Claremont City Hall, Attn: City Clerk's Office, PO Box 880, Claremont, CA 91711. All comments received via mail will be distributed to the City Council, imaged into the City's document archive system, and read into the record (up to 4 minutes).

OPTION 4: TELEPHONICALLY - Members of the public wanting to address the City Council telephonically are requested to inform the Claremont City Clerk's office no later than 5:30 p.m. on the day of the meeting. The Claremont City Clerk's office can be reached at (909) 399-5461, (909) 399-5463, sdesautels@ci.claremont.ca.us, or jcostanza@ci.claremont.ca.us. You will be called during consideration of the item you are interested in and given up to 4 minutes to speak.

The meeting will not be live streamed through Granicus as the meeting will be live streamed through Zoom instead. The recorded meeting will be uploaded and saved as a record.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

CLOSED SESSION REPORT

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

Recognitions:

Outstanding Academic Achievement - Seniors from Claremont High School and San Antonio High School: Joshua Rong-Bin Chen, Katie Kyoung-In Jung, Chaerim Kang, Miles Jeffrey Mezaki, Stephen Nazareth, Matthew Olson, Edward Jose Rumbos-Perez, Brandon Vuong, Alex James Walburg, William Xue, Eden Yu

Girl Scout Troop 1094 Leaders and Gold Award Recipients: Leah Key Ketter, Leader; Holly Pugno, Leader; Merry Aichele; Ruby Berke; Lucy Chinn; Fiona Henry; Mae Key-Ketter; Lilly Pugno; and Cece Selznick

MAYOR AND COUNCIL

Council Items

Council Assignment Reports

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.ci.claremont.ca.us/government/city-council/city-council-assignments-and-appointments>.

CITY MANAGER REPORT

PUBLIC COMMENT

The Council has set aside this time for persons in the audience who wish to comment on items that ARE NOT LISTED ON THIS AGENDA, but are within the jurisdiction of the City Council. Members of the audience will later have the opportunity to address the City Council regarding ALL OTHER ITEMS ON THE AGENDA at the time the Council considers those items.

At this time the Council will take public comment for 30 minutes. Public Comment will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

The Council requests, but does not require, speakers to identify themselves. When you come up to speak, please state your name unless you wish to remain anonymous. Each speaker will be allowed four (4) continuous minutes.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The City Council or one or more Commissions and/or Committees have previously considered most of the items on the consent calendar. The Council may act on these items by one motion following public comment.

Only Councilmembers may pull an item from the consent calendar for discussion.

The City Council will waive reading of resolutions and ordinances. Each resolution and ordinance will be numbered following Council approval.

Now is the time for those in the audience to comment on the consent calendar. Each speaker will be allowed four (4) continuous minutes to comment on items on the consent calendar.

1. RESIGNATION OF SUSTAINABILITY COMMITTEE MEMBER JOSH GLAVIN

Recommendation: Staff recommends that the City Council accept with regret the resignation of Josh Glavin from the Sustainability Committee effective immediately.

Attachment(s): Resignation

2. ADOPTION OF A RESOLUTION APPROVING CITY WARRANT REGISTER

Recommendation: Staff recommends that the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated June 11, 2020.

Attachment(s): Resolution Approving City Warrant Register Dated June 11, 2020

3. CITY COUNCIL MINUTES OF JUNE 9, 2020 (SPECIAL AND REGULAR)

Recommendation: Staff recommends that the City Council approve and file the special and regular City Council meeting minutes of June 9, 2020.

Attachment(s): Draft Special Meeting Minutes of June 9, 2020
Draft Regular Meeting Minutes of June 9, 2020

4. ACCEPTANCE OF OLDER AMERICAN ACT FUNDS FOR THE SENIOR NUTRITION PROGRAM 2020-2024

Recommendation: Staff recommends that the City Council authorize the City Manager or her designee to execute a contract with the County of Los Angeles Workforce Development, Aging and Community Services (WDACS) to provide funding in the amount of \$125,000 for the 2020-21 Senior Nutrition Program, with the option to renew for an additional three years.

Attachment(s): Contract
Allocation Letter

5. AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH JONES LANG LASALLE BROKERAGE INC., FOR PROFESSIONAL ECONOMIC DEVELOPMENT AND BROKERAGE CONSULTING SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council authorize the City Manager to enter into a one-year professional services agreement with Jones Lang Lasalle Brokerage, Inc. for professional economic development and commercial real estate brokerage consulting services in the amount of \$36,000, with two optional one-year extensions in the amount of \$36,000 each.

6. AUTHORIZATION TO AMEND A PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES WITH STRADLING YOCCA CARLSON & RAUTH TO INCREASE COMPENSATION (FUNDING SOURCE: SUCCESSOR HOUSING FUND)

Recommendation: Staff recommends that the City Council:

- A. Authorize the City Manager to amend the agreement for professional legal services with Stradling Yocca Carlson & Rauth to increase compensation in an amount not to exceed \$50,000; and
- B. Appropriate \$50,000 from the Successor Housing Fund to fund the agreement.

7. HISTORICAL PROPERTY (MILLS ACT) AGREEMENT #20-MA01 BETWEEN THE CITY AND NATHALIE RACHLIN, PROPERTY OWNER OF 1011 HARVARD AVENUE

Recommendation: Staff recommends that the City Council approve a Historical Property (Mills Act) Agreement between the City of Claremont and Nathalie Rachlin, property owner of 1011 Harvard Avenue.

Attachment(s): Mills Act Agreement (#20-MA01)
 Sample Calculation Estimated Tax Savings
 Adopted Procedures for Review and Approval of Historic Property Contracts
 Local Register Form 1011 Harvard Ave
 Character Defining Features
 Approved Plans #19-A01 - Including Photos of Existing Residence
 Excerpt of the 5/13/20 Architectural Commission Meeting Minutes
 Architectural Commission Resolution - 2020-06 - Mills Act 1011 Harvard Avenue

8. AWARD OF CONTRACT TO CT&T CONCRETE PAVING, INC. FOR THE 2019-20 SIDEWALK MITIGATION PROJECT TO PROVIDE SIDEWALK REPAIR AND REPLACEMENT SERVICES (FUNDING SOURCE: MEASURE R FUND)

Recommendation: Staff recommends that the City Council:

A. Authorize the City Manager to enter into an agreement with CT&T Concrete Paving, Inc. in the amount of \$350,500, and authorize a project contingency of \$24,500, for a total of \$375,000 to provide sidewalk repair and replacement services north of Foothill Boulevard, west of Towne Avenue, to the westerly City limits and Dartmouth Avenue, and other identified locations determined by staff, as part of the City's Sidewalk Mitigation Project; and

B. Authorize the City Manager to enter into an agreement with RKA Consulting Group in the amount of \$25,000 for inspection services.

9. APPROVAL OF ADDITIONAL RENT RELIEF FOR FIRST STREET PARKING STRUCTURE TENANTS (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council forgive June rent payments totaling \$16,812 for the tenants in the First Street Parking Structure, and authorize the City Manager to execute any documents necessary to implement the measures.

10. PROGRAM UPDATE: COVID-19 EMERGENCY RENTAL ASSISTANCE & COVID-19 EMERGENCY SMALL BUSINESS GRANTS (FUNDING SOURCE: COMMUNITY DEVELOPMENT BLOCK GRANT [CDBG] FUND)

Recommendation: Staff recommends that the City Council:

A. Approve the modifications to the Rental Assistance Program, using the HUD FY 2020 Fair Market Rents by Unit Bedrooms to determine rental assistance amounts; and

B. Receive and file this program update.

PUBLIC HEARINGS

Public Hearings will not begin before 7:00 p.m. Each speaker providing public comment will be allowed four (4) continuous minutes to speak, which cannot be delegated.

11. ADOPTION OF A RESOLUTION APPROVING THE REVISED DELINQUENT SANITATION ACCOUNT REPORT OF JUNE 23, 2020 AND ORDERING THE PLACEMENT OF LIENS UPON REAL PROPERTY FOR THE UNPAID SANITATION AND SEWER MAINTENANCE

FEES REPORTED DELINQUENT

Recommendation: Staff recommends that the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, APPROVING THE REVISED DELINQUENT SANITATION ACCOUNT REPORT OF JUNE 23, 2020, ORDERING THE PLACEMENT OF LIENS UPON REAL PROPERTY FOR THE UNPAID SANITATION AND SEWER MAINTENANCE FEES REPORTED DELINQUENT.

Attachment(s): Resolution

12. ADOPTION OF A RESOLUTION APPROVING NEW FEES FOR VARIOUS CITY PROGRAMS AND SERVICES AND AUTOMATIC ANNUAL COST OF LIVING INCREASES, EFFECTIVE JULY 1, 2020

Recommendation: Staff recommends that the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING A SCHEDULE OF NEW FEES FOR VARIOUS CITY PROGRAMS AND SERVICES AND AUTOMATIC ANNUAL COST OF LIVING INCREASES.

Attachment(s): Resolution to Adopt Schedule of New Fees

ORDINANCES

13. ORDINANCE FOR A THREE-YEAR SHARED MOBILITY PILOT PROGRAM AND SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS BIKE SHARE PILOT PROGRAM UPDATE

Recommendation: Staff recommends that the City Council:

- A. Introduce for first reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADDING CHAPTER 5.52 TO TITLE 5 (BUSINESS REGULATION) OF THE CLAREMONT MUNICIPAL CODE ESTABLISHING A THREE-YEAR SHARED MOBILITY PILOT PROGRAM FOR THE SHARED MOBILITY SYSTEMS AND DEVICES, SUCH AS BICYCLES, E-BIKES, AND ELECTRIC SCOOTERS;
- B. Direct staff to continue to work with the San Gabriel Valley Council of Governments on the implementation of its Bike Share Program in Claremont; and
- C. Direct staff to continue to work with the Traffic and Transportation Commission and Traffic and Transportation Ad Hoc Shared Mobility Subcommittee to move forward with the San Gabriel Valley Council of Governments Pilot Bike Share Program next steps.

Attachment(s): Draft Shared Mobility Ordinance
Draft TTC Minutes May 28, 2020

14. AMENDMENT TO THE CLAREMONT MUNICIPAL CODE PERTAINING TO FREESTANDING FREEWAY-ORIENTED IDENTIFICATION SIGNS FOR LARGE DEVELOPMENTS IN THE COMMERCIAL FREEWAY (CF) ZONE (FILE #20-CA02)

Recommendation: Staff recommends that the City Council introduce for first reading AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AMENDING TITLE 18 - SIGNS, SECTION 18.25.050(G)(1) OF THE CLAREMONT MUNICIPAL CODE TO REDUCE THE REQUIREMENT OF FREEWAY FRONTAGE OF 800 FEET TO A FREEWAY FRONTAGE OF 500 FEET FOR DEVELOPMENT COMPLEXES OF 10 ACRES OR MORE SEEKING THE APPROVAL OF A FREESTANDING FREEWAY-ORIENTED IDENTIFICATION SIGNS.

Attachment(s): Proposed Ordinance Amending Title 18 - Signs, Section 18.25.050(G)

ADMINISTRATIVE ITEMS

15. ADOPTION OF RESOLUTIONS INITIATING THE NOVEMBER 3, 2020 GENERAL MUNICIPAL ELECTION FOR THE PURPOSE OF ELECTING TWO MEMBERS OF THE CITY COUNCIL - DISTRICT 1 AND 5 REPRESENTATIVES; AND ADOPTING REGULATIONS FOR CANDIDATES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council:

- A. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES;
- B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 and direct staff to remove the City fee of \$100 from the Citywide User Fee Schedule; and
- C. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ORDER THE CONSOLIDATION OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD IN THE COUNTY OF LOS ANGELES THE SAME DAY; TO AUTHORIZE THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CANVASS THE RETURNS OF SAID GENERAL MUNICIPAL ELECTION; AND TO REQUEST THAT THE REGISTRAR-RECORDER/COUNTY CLERK OF SAID COUNTY BE PERMITTED TO RENDER FULL SERVICES TO THE CITY OF CLAREMONT RELATING TO THE CONDUCT OF SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403.

Attachment(s): Resolution Calling for Election
Resolution Adopting Regulations for Candidates
Resolution Requesting Consolidation and Election Services

16. 2020-21 AGREEMENT FOR ANIMAL CONTROL SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends that the City Council:
A. Authorize the City Manager to enter into a one-year contract extension with the Inland Valley Humane Society effective July 1, 2020, with an annual cost of \$145,229; and
B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, REPEALING RESOLUTION NO. 2017-42 AND ESTABLISHING DOG LICENSE, ANIMAL IMPOUND, FOOD AND CARE, AND OWNER RELEASE FEES.

Attachment(s): Resolution to Increase Dog Licensing Fees 2020

17. CLAREMONT POLICING

Recommendation: Staff recommends that the City Council review and comment.

Attachment(s): Citizen Comment Form

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS - Applications Sought for Potential End of Term Vacancies

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, JULY 14, 2020, AT 6:30 P.M. IN THE CLAREMONT CITY COUNCIL CHAMBER, 225 SECOND STREET.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

Action Items Update

City Facilities Energy Audit

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 207 HARVARD AVENUE, CLAREMONT, MONDAY THROUGH THURSDAY, 7 AM – 6 PM. SUBJECT MATERIALS WILL BE MADE AVAILABLE ON THE CITY WEBSITE AS SOON AS POSSIBLE - www.ci.claremont.ca.us. For more information, please call the City Clerk's Office at 909-399-5461.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON JUNE 18, 2020, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: June 24, 2020