



City of Claremont
Building Division

Demolition Permit Submittal Checklist

- Provide (2) copies of a scaled and fully dimensioned site plan. All property and building dimensions must be shown. Use 1/8" for scale.
- Obtain Planning Division approval. (909) 399-5470
- Obtain Engineering division approval. (909) 399-5465
- Provide proof of SCAQMD notification and asbestos abatement if needed. (909) 396-2000
- Contact Southern California Edison for electric service disconnection. (909) 592-3724
- Secure approval of a disposal plan for the building demolition work from the Community Services Department and submit documentation. Also secure trash service from Community Services. (909) 399-5431
- Provide truck route plan.
- If sidewalks will be closed, obtain approval from the Engineering Division.
- Provide demolition schedule.
- Provide pedestrian protection plan to show compliance with California Building Code Chapter 33.
- Comply with SCAQMD Rule 403 "Fugitive Dust."
- Sewer cap must be left exposed for inspection before backfilling.
- Driveways, sidewalks and curbs damaged as a result of the demolition work shall be repaired with in-kind material.
- A permit will be required through the Engineering Division if the public right-of-way is used for staging.
- A Demolition Permit shall be obtained and all fees paid BEFORE proceeding with demolition.