



CITY OF CLAREMONT

Human Services Department

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Director (909) 399-5493
Community Center/Classes/Facilities (909) 399-5490
Youth Activity Center (909) 399-5360
TRACKS Activity Center (909) 399-5378
Senior Programs (909) 399-5488

November 28, 2018

Dear Claremont Community Service Provider:

The City of Claremont is now accepting applications for the FY 2019-20 Community Based Organization (CBO) Program funding process. Within the CBO Program funding process there are two funding programs; General Services and Homeless Services, with separate funding sources. Due to the popularity of this program, all applications will be subject to review and approval.

Please refer to the enclosed Grant Allocation Policy for information related to funding priorities, eligibility requirements, and the selection process. **Applications are due to the Alexander Hughes Community Center by Thursday, January 10, 2019 at 5:00 p.m.** Please contact me if you need assistance filling out the application. Late applications (including postmarks) will not be accepted.

Please note, grants will be awarded to programs rather than agencies. An agency may apply for funding for more than one program; however, a separate application must be submitted for each. The amount of funding requested should be adjusted according to program needs and amount to at least \$1,000. Funding will be awarded to those programs and/or projects that best address the community's needs and priorities.

If you have any questions regarding the application process, please feel free to contact me at (909) 399-5356 or vvan@ci.claremont.ca.us.

Sincerely,

Viola Van
Management Analyst

Enclosures